

**Present:** Mike Feeley (MF) Chair, Sharon Wu (SW), Erica Frank (EF), Nancy Knight (NK), Ian Burgess (IB), Prod Laquian (PL), Johannes Rebane (JR)

**In Attendance:** Jan Fialkowski (JF), *UNA Executive Director*  
Katherine Xu (KX), *UNA Administrative Manager*  
Sharon McCarthy, *Manager, Strategic and Community Initiatives, UBC C&CP*  
Maria Harris, *Electoral Area 'A' Director, Metro Vancouver*

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Meeting called to order at 5:02 pm.

**ELECTION OF CHAIR, VICE CHAIR, AND TREASURER / SECRETARY**

**Mike Feeley nominated as Chair by SW, seconded by NK, carried.**

**Sharon Wu nominated as Vice-Chair by MF, seconded by IB, carried.**

**Ian Burgess nominated as Treasurer / Secretary by MF, seconded by PL, carried.**

MF thanked JF and UNA and community centre staff for their contribution to the success of the AGM.

**A. AGENDA AND MINUTES**

**1. Approval of Agenda**

**Moved by MF, seconded by EF, move G2 to New Business as C2, carried.**

**2. Approval of Minutes**

**Moved by SW, seconded by PL, carried.**

**3. Items Arising from the Minutes**

**a) Correction to draft Noise Rule**

The final approved version of the Draft Noise Rule was presented to the Board, and the following sections were discussed:

- i. Page 1, section 4 - delete "but does not include Thunderbird Stadium", since it is outside of the designated boundary;
- ii. Page 4, section 9 – could be misunderstood that it could affect areas outside of the UNA boundaries
- iii. Attaching a UNA map to the draft to define the actual boundaries of the areas that the rule would cover.

**Moved by MF, seconded by JR, that the Board accept the above comments and ask the UNA's lawyer to update the draft noise rule if needed in consideration of the above**

mentioned concerns; the draft would be circulated by email to the directors before next board meeting with the intention of restarting the public consultation. Carried.

## B. REPORTS

### 1. Standing Committees

#### a) Governance - Prod Laquian

##### i. Committee Naming

The Committee recommended to the Board that the currently named sub-committees reporting to the Standing Committees be re-named as “committees”. EF suggested creating another term for these community-based committees. MF suggested checking with the committees themselves for name suggestions.

NK indicated that the committees would not change their reporting relationship to the Standing Committees of the Board for support, funding, or communication with the university. EF suggested an equal relationship for community committees and standing committees of the Board. PL suggested the standing committees should not be ‘superior’ to any other committees. MF stated that the relationship of the Standing Committees and their committees would remain the same; the only change is in the name.

As requested, JF presented an amended UNA Master Committee List that reflects the current committees of the Board, Standing Committees, community-based committees and UNA membership on UBC managed committees.

**Moved by MF, seconded by IB, that the Board changed the names of all “subcommittees” to “committees”, and asked PL to suggest a better name at the next Board meeting if necessary. Carried.**

##### ii. Campus Plan Phase 5

PL encouraged the UNA community to participate in the Campus Plan Phase 5 Public Consultation. The UNA is specified as “special stakeholder” invited to attend the Special Stakeholders Meeting on October 15. The Board and all strata chairs are invited to this public meeting.

#### b) Operations & Sustainability – Mike Feeley

##### i. Recommendation to appoint the Emergency Committee Chair and the Sustainability Committee Chair

**Moved by MF, seconded by PL, that the Board support the recommendation of the**

**Standing Committee on Operations and Sustainability to appoint Linda Moore as chair of the Sustainability Committee effective October 1, 2009. Carried.**

**Moved by MF, seconded by SW, that the Board support the recommendation of the UNA Executive Director to appoint Patricia Parker as chair of the Emergency Preparedness Committee effective October 1, 2009. Carried.**

*Action: JF to send letters of appointment to the new chairs.*

**2. Executive Director's Report – Jan Fialkowski**

JF and MF attended the UEL Community Advisory Council meeting to discuss possible partnerships. MF was happy to see encouraging changes in UEL. For example, UEL is looking for community programs using their community space in the Village. UNA would be happy to provide programming expertise and might be interested in partnering with UEL to develop programs in the old Fire Hall and the community space in the Village.

NK is happy to see short term and long term staffing strategy being prepared by the Executive Director.

Accepted.

**3. Campus & Community Planning Report – Sharon McCarthy**

**a) Athletics and Recreation**

Access to the track and Spencer Field has been finalized. A memo developed by Athletics reflecting the changes requested by the Board has been presented. Additional hours for family hockey were confirmed at the Winter Sports Centre.

**b) Building Social Capital**

LEAP has started at both schools with new instructors. GPS activity was cancelled.

**c) Second UNA Community Garden**

Two other sites are being investigated including an expansion of the existing pilot community garden. More details to follow at a later date.

**d) School Bus Program**

The school bus program has started.

EF thanked all the people who look after the community garden project. MF thanked SM for her hard work with the Athletics to arrange more family time at the Arena. The family hockey program is now six days a week. This process has been extremely positive.

Accepted.

**4. Alma Mater Society Report – Johannes Rebane**

New student orientation took place on September 4 and over 7000 new students attended. For the first few weeks, the AMS is focusing on students' events and getting more students involved in the Campus Plan Consultation. AMS is also paying close attention to Bill 13 which would allow the university to impose fines and to impose restrictions on noise levels on campus. The AMS has provided information on Special Occasion Licenses (SOL) policies online.

The AMS is completing a Governance report.

**5. Metro Vancouver Report – Maria Harris**

Upcoming committee meetings in the Metro Vancouver are the Electoral A committee meeting on October 23 and November 20, and the GVRD/UBC Joint Committees on November 25.

On October 6, Vancouver City Council passed a resolution that allows the city manager to enter into discussion with UBC to provide municipal services for purchase from the City of Vancouver. MH asked if the UNA if there was any interest. The City of Vancouver has suggested from time to time that the RCMP be replaced by the Vancouver Police, but the local communities have to this point shown no interest. The provincial government has a contract with the RCMP to provide policing for small municipalities.

Further to this resolution, the City of Vancouver reaffirms that if UBC and the University Neighbourhoods Association request consideration of a boundary restructure, which would see all or a portion of the UBC lands being included within the City of Vancouver, the request would be considered based on a transparent, equitable process". MF responded that there has been official discussion on that topic and will make sure that MH receives a copy of the document. The UNA was created by the GVRD through the OCP to act like a quasi municipality and the UNA will not give up this local authority.

PL expressed his concerns on the zoning bylaw that is being proposed for UBC campus which would be used to regulate development on the UBC campus. MH responded that the Metro Vancouver staff will investigate more to make sure that local issues are resolved locally, and keep local issues away from the GVRD Board who are meant to deal with regional issues. MH encouraged the UNA Board to voice their opinion for the next committee meeting on October 23. The Board will respond prior to October 23.

**C. NEW BUSINESS**

**1. UNA Response to South Campus Academic Plan – Mike Feeley**

A response letter to South Campus Academic Plan was authorized by the Standing Committee on Operations and Sustainability. It was drafted by the Sustainability Manager and co-signed by EF and RW. While the response represents the majority of the Board, it does not represent the appointed members of the Board. NK and IB could not support this letter.

**2. Recommendation from Finance Committee**

**a) Increasing Directors' authorized spending limits**

The Board recognize that from time to time there may be occasions when a UNA director, including the Executive Director, may be required to spend UNA monies outside of the approved budget. To increase the flexibility of the chair and the executive director, and to ensure continued accountability, the Standing Committee on Finance recommended amending section A of **UNA Policy 2007.08 – UNA Board Policy authorizing Director Spending**.

**Moved by MF, seconded by SW that the Board authorizes the amendment of section A of UNA Board Policy authorizing Director Spending that the Chair may, without the approval of the Board, authorize a purchase or expense of up to \$10,000 that is outside the approved budget. The authorization is to be reported to the Board at its next meeting as part of the Executive Director's Report. Carried.**

EF also suggested amending section C of **UNA Policy 2007.08 – UNA Board Policy authorizing Director Spending** to read:

*The Executive Director will seek the approval of the Chair and/or Board for purchases that have been approved in the budget but for which quotes have been received that **are higher than 105%** of the approved budget **for this item**.*

Approved.

**b) UNA Reserve Policy Amendment**

The Standing Committee on Finance was asked to review and make recommendation to the Board to amend the requirement in the Neighbours' Agreement, section 9.9 to return any annual operating surpluses to the Rate Stabilization Reserve. The Committee recommended to the Board that a policy might be proposed to UBC for approval that would allow:

- i. The transfer to the Neighbours Fund Contingency Reserve any amount of money not expended in the fiscal year that has been allocated to contingency in the operating budget of that year. The amount of the contingency line item could be capped at

maximum dollar value or percentage of the overall operating budget that is based on accepted municipal financial practices.

- ii. The transfer of the remaining unexpended operating monies (total operating surplus minus unexpended contingency surplus) to the Rate Stabilization Reserve.

**Moved by MF, seconded by SW, that the Board accepted the recommendation of the Standing Committee on Finance and proposed to the University Council for review and will not implement the policy until feedback are received from the University Council. Carried with abstention by EF.**

The Board wanted to make sure that the UNA does not carry a substantial surplus in following years. JF, SW and IB were asked to prepare an appropriate budget for 2010/2011. NK recommended spending more money on staffing if that provides greater services to the community.

#### **D. Old Business**

1. **Status Report on Order in Council** – Nancy Knight  
No report.

2. **Security Update** – Mike Feeley  
MF is in discussion with the UBC Campus Security to provide neighbourhood patrols and will prepare an update for the Board in six month. The UNA will continue to use Securiguard on a month to month basis.

#### **E. Financials** – Jan Fialkowski

1. **UNA 2009 September Financial Statements**  
Accepted.
2. **UNA 2010/2011 Operating Budget discussion**  
NK suggested that the UNA annual operating budget not include allocations for infrastructure emergencies, as there are reserves in the Neighbours Fund to deal with emergency expenditures. NK suggested increasing day to day services delivery to improve the quality of life for residents in the neighbourhoods. SW suggested monitoring the budget on a quarterly basis and reporting to the Board the line items in the budget that are not likely to be spent.

*Next step: JF to prepare a preliminary budget prior to the November Board Meeting, and the first draft of operating budget to be discussed at the November Board Meeting. The final budget to be approved at the December Board Meeting and presented to the University Board of Governor prior to December 31, 2009.*

MF suggested contacting the committee chairs if they need extra funding.

**F. For Information**

- 1. Distribution criteria for Olympic Tickets**
- 2. Thank you letter from Jim Taylor**

**G. Delegation**

**Dan Bradley, Greenwood Commons, East Campus**

Greenwood Commons is located in a high activity area and the residents are experiencing significant issues related to break-ins and loud parties at late night. Mr. Bradley is concerned that the fraternity houses are attracting not only students on campus but also off campus groups who come to the frat houses to party. The residents have called RCMP and Campus Security on many occasions but the issues remain unresolved. There is a high turnover in Greenwood Commons due to student residents in the building, and the building has no organized, official body within the building to look after these problems. Mr. Bradley requested the UNA look into these issues.

MF appreciated Dan's comments and would bring this message to UBC Properties Trust, and would investigate the code of conduct that is in place for the fraternities. EF suggested meeting with the residents living in the building.

**H. In Camera**

Meeting adjourned at 7:35 pm.

Next Meeting: Tuesday November 10, 2009 from 5:00 pm to 7:00 pm at  
The Old Barn Community Centre