

Present: Mike Feeley (MF) Chair, Sharon Wu (SW), Nancy Knight (NK),
Ian Burgess (IB), Prod Laquian (PL), Johannes Rebane (JR)

Regrets: Erica Frank (EF)

In Attendance: Jan Fialkowski (JF), *UNA Executive Director*
Katherine Xu (KX), *UNA Administrative Manager*
Sharon McCarthy, *Manager, Strategic and Community Initiatives, UBC C&CP*
Angela Wheelock, *UNA Newsletter Editor*

Meeting called to order at 5:06 pm.

A. AGENDA AND MINUTES

1. Approval of Agenda

Moved by PL, seconded by IB, In Camera item G1 added to the agenda, carried.

2. Approval of Minutes

Correction: B.4 - UBC has provided information on Special Occasion License policies online.

Moved by JR, seconded by SW, carried.

3. Items Arising from the Minutes

a) Draft Noise Bylaw

A revised draft of the UNA noise bylaw was presented to the Board that reflects and corrects the concerns raised by the directors at the last Board meeting.

The bylaw is intended only to control noise within the boundaries of the UNA neighbourhoods, not from the rest of the university. JR requested clarification regarding the decibel level standards, the administration of special event applications, and the penalty and appeals process. MF suggested talking to UBC regarding the process. Although the UNA lawyer recommended against attaching a map to the bylaw, NK suggested the attachment of a *dated* map and which also directs readers to the Neighbours' Agreement for the official boundaries. NK also brought up the following concerns:

NK raised a concern about specifically naming UBCPT in Sections 22 and 24, and asked that legal review the language.

Moved by MF, seconded by PL, that the Board instruct the UNA lawyer to correct section 22 and 24 reference to UBCPT to correctly state the bylaw regulator, and to include a map (with a clear date and statement referring to Neighbours' Agreement); the revised bylaw to be reviewed by MF and NK, and to restart the public consultation if the bylaw is approved by both directors. Carried.

B. REPORTS

1. Standing Committees

a) Governance - Prod Laquian

i. Bill 13

The BC Provincial Legislature has passed Bill 13 that clarifies the authority of UBC to manage all activities within the university campus. Under this grant of authority, the UNA can now proceed to formulate bylaws, rules and regulations that, upon approval of the UBC Board of Governors, can be effectively enforced. The UNA is currently in the process of formulating three bylaws:

- (a) **Noise bylaw** - on an extended public consultation for 30 more days;
- (b) **Parking bylaw** - near reaching consensus in each neighbourhood and will be sent to the UNA lawyer to draft language; upon approval of the Parking Bylaw Development Committee, the bylaw will be presented to the Board (approximately 2 months) and to public consultation upon Board's approval;
- (c) **Animal Control Bylaw** –initial stage of forming the bylaw development committee. A list of volunteer residents was presented to the Board. PL is concerns some neighbourhoods might be over-represented and others under-represented. MF suggested PL chair this committee and consider including both pet owners and non-pet owners on the committee.

Moved by MF, seconded by PL, that the Board accept the recommended residents to the UNA Animal Control Bylaw Development Committee, and instruct staff to recruit more volunteers from under-represented neighbourhoods, and to ensure a balance of pet owners and non pet owners. Carried.

ii. Metro Vancouver Zoning Bylaw

The Metro Vancouver Board recommended that

- (a) the Electoral Area "A" committee forward to the GVRD/UBC Joint Committee a report on the "Introduction of Additional Land Use Provisions to implement the OCP for UBC", and
- (b) Direct Metro Vancouver staff, in consultation with UBC staff, to develop a public consultation program for the introduction of additional land use development provisions at UBC (zoning bylaw).

b) Operations & Sustainability – Mike Feeley

- i. **Traffic concern** – the committee met with Joe Stott from Campus Planning for an update on the university’s ongoing efforts to improve safety at the crossing on the 16th Ave. The university decided not to put a signal crosswalk at Hampton Place east of the current roundabout. Another roundabout at East Mall and 16th Ave. after the new high school is built. A mid block signal crosswalk between East Mall and Wesbrook Mall will be ready when the school opens.
- ii. **Landscape review** – the committee discussed hiring Vann Struth Consulting Group to do an analysis of municipal-like services provided by UNA in relation to the City of Vancouver and other communities on a broad scale with a focus on landscaping, which will assist Ralph Wells in his landscaping review.
- iii. **Public Art** – the committee recommended that a public art proposal received from a resident be referred to the UNA Arts Committee for review, and to develop a public art policy.

2. Executive Director’s Report – Jan Fialkowski

a) Metro Vancouver Proposed Zoning Bylaw

There will be a draft TOR presented to the November Electoral Area Committee ‘A’ meeting. JF will attend.

b) Meeting with RCMP District Commander

MF, PL and JF met with Peter German, the Assistant Commissioner District Commander of the Lower Mainland District. It was indicated to the RCMP that the UNA has a high level of satisfaction with the RCMP detachment at UBC. Issues that pose a challenge to the UNA are related to Wreck Beach and inappropriate behaviours issuing from the fraternities. The UNA also indicated that future growth within the area will require an increase in RCMP capacity.

c) 2010 Olympic / Paralympic Update

The UNA has been given 134 tickets to Sledge Hockey competitions at the Thunderbird Winter Sports Centre during the 2010 Paralympic Games. UNA staff is preparing a distribution strategy. JF and Stephanie Nesbitt (Old Barn programmer) are meeting with other campus stakeholders regarding the celebrations that scheduled on campus as part of Torch Relays that will come through campus. Programs are planned at the Old Barn that focus on the Games during the months of February and March 2010.

d) Closure of Salt Spring Coffee Shop

Salt Spring has started removing its fixtures and anticipate being out of the coffee shop by mid November. There is a visible decrease in activity during the business hours now that

the coffee shop is closed. The UNA is very close to finalizing an agreement with the new operator. The new coffee shop is scheduled to open mid January.

e) **Short term staffing strategy**

A project-based research assistant has been hired to assist with the development of policies and rules related to municipal services. The first project is on parking related items.

Accepted.

3. Campus & Community Planning Report – Sharon McCarthy

a) **Athletics and Recreation**

The 2009/2010 contributions to Athletics for access to UBC Athletics facilities have been finalized and presented to the Board. According to the presented calculation, the UNA owes Athletics \$374,900 minus a payment of \$75,000 paid as the first quarter instalment.

b) **Building Social Capital**

Consideration is being given to a photo contest where campus residents would submit photos illustrating what it means to them to live on campus. UNA will help advertise this event.

c) **Second UNA Community Garden**

The UNA Community Garden Committee, C&CP and UBCPT will be meeting with FP Innovations to review their experience with the pilot community garden and to confirm that UNA would like to continue the garden into year three. No concerns have been expressed at this time.

The Community Gardens Committee met with UBCPT to discuss the Nobel Park construction plan, which has been delayed till 2011. MF expressed the concern that the community garden was in the original OCP and would have to be built prior to the park. MF suggested creating an alternative plan to make sure there is a temporary garden on the site. MF expressed the concerns and frustrations from UBC's failure of deliver its promise in the original OCP.

Accepted.

4. Alma Mater Society Report – Johannes Rebane

The AMS met with Campus Planning to discuss the retail outlets that were chosen for the campus; he suggested adopting a policy on future public consultation to select food service outlets on campus. The AMS has expressed an interest in taking part in the negotiations between CUPE and UBC this summer. The AMS is discussing the child care strategy and is pleased to see the UNA taking the lead on childcare. Other topics under discussion include themed housing and the UNA noise

bylaw public consultation.

5. Metro Vancouver Report – Maria Harris

Accepted as presented.

C. NEW BUSINESS

1. UNA Office Move – Future Consideration – Jan Fialkowski

The current office space at the Old Barn Community Centre has reached capacity for the current UNA and Old Barn Community Centre staff. In order to achieve services levels expected by both residents and the Board, and to allow service level growth over the next 5 years, a plan has been developed to expand the UNA “municipal office”. A location in Wesbrook Place (5923 Berton Ave.) has been identified as a possible location and the estimated costs to build the new UNA Municipal Offices were presented to the Board: annual operating cost of \$129,000 and a one time capital cost of \$112,500.

Three alternatives were also presented:

- a) **MBA housing:** 800 sq. ft – currently available, will alleviate the current need for additional space but would not allow for future expansion.
- b) **Multipurpose building** – available summer 2011, availability and configuration of space unknown at this time.
- c) **New Wesbrook Place Community Centre** – not available until 2012/2013.

Visibility of the UNA office is very important, and the Berton Ave. Location, as a high-traffic location on the corner of 16th Avenue and Wesbrook Mall and being immediately adjacent to Save-on-Foods, would meet this requirement. The Board supported the office move plan to the Berton Ave. Location. It also discussed the permanent location of the UNA office in the future - whether or not it should be located in the new Wesbrook Place community centre when built. UBCPT has offered the UNA a special discount with a 5 year lease, but the Board is more interested in a 3 year lease term.

Moved by MF and seconded by PL that the Board authorize the Executive Director to negotiate with UBCPT for a favourable term to be reviewed by the Board. Carried.

D. Old Business

1. Status Report on Order in Council – Nancy Knight

No report.

E. Financials – Jan Fialkowski

- 1. UNA 2009 October Financial Statements**
Accepted.
- 2. Athletics Access Advance for 2009/2010**

Moved by MF and seconded by SW that since the UNA has allocated \$290,000 in its 2009 / 2010 Operating Budget for the Annual UNA Access Fee to UBC Athletics, and since the UNA and UBC Athletics are in their third calendar quarter without having an approved agreed-upon operating cost contribution, in the spirit of the Access Agreement the UNA Board of Directors approves:

- 1) An immediate payment of \$72,500 (equivalent to 25% of the allocated annual budget of \$290,000 to UBC Athletics) – the second instalment;
- 2) A payment on December 1, 2009 of \$72,500 (equivalent to 25% of the allocated annual budget of \$290,000 to UBC Athletics) – the third instalment;
- 3) A payment on March 1, 2010 of \$72,500 (equivalent to 25% of the allocated annual budget of \$290,000 to UBC Athletics) – the final instalment.

Should the Annual UNA Operating Cost Contribution be agreed upon by both the UNA and UBC at a time prior to the following instalment due date, the balance owing will be adjusted to reflect the agreement and reported in the Executive Director's Monthly Report.

Carried; with abstention by NK.

- 3. UNA 2010/2011 Operating Budget**

The first draft of UNA 2010/2011 Operating Budget was presented to the Board. The services levy is projected to be \$2.9 million. The Board suggested the capital expense for the possible office move could be met by 2009/10's operating surplus. NK requested more explanation notes for large items. The Board authorized the Finance Committee to review the next draft and circulate it before the next Board meeting.

F. For Information

- 1. Letter from Hawthorn Place residents re: new coffee shop**
- 2. Status of UBC Bus Terminal**
- 3. Proposal from Tapestry in Wesbrook Place**

4. Response to Campus Plan from Chancellor Place resident

G. Delegation

Angela Wheelock, Hawthorn Place Resident

Angela Wheelock brought up the concern that the UNA, as an association under the BC Societies Act, does not have legal authority that a municipality has.

MF thanked Ms. Wheelock for her concern and since there was not sufficient time to respond to her concern during the meeting, an official UNA response will be sent to her.

H. In Camera

Meeting adjourned at 7:35 pm.

Next Meeting: Tuesday December 8, 2009 from 5:00 pm to 7:00 pm at
The Old Barn Community Centre