

**Present:** Ying Zhou (Acting Chair), Laura Cottle (Secretary), Rose Wang, Raymundo Escalona, Michael Shakespeare, Kathleen Simpson

**Regrets:** Richard Alexander, Carole Jolly

**In attendance:** Jan Fialkowski, Executive Director; Calvin Cheung, Director of Operations and Risk Management; Serena Hayes, Finance Manager; Wegland Sit, Sustainability Manager; Andrew Clements, Program Manager

*Meeting was called to order at 5:00 pm.*

#### **DELEGATIONS**

- Hazita Harum, Hawthorn Place, Reduced Hours at the Old Barn Community Centre
- Alex Volkoff, Hawthorn Place, Reduced Hours at the Old Barn Community Centre

**PRESENTATION: Interfraternity Council Plans**, Jeriah Newman, President; Ian Stone, Marketing

#### **A. AGENDA AND MINUTES**

##### **1. Approval of Agenda**

**MOVED BY Laura Cottle, THAT** the Agenda of the March 14, 2017 Board Meeting be approved with the addition of items D.5 - Interfraternity Council and UNA Relationship, D.6 - Addition of Board Member to the Human Resources Standing Committee, D.7 - Opening Hours of Old Barn Community Centre, and D.8 - Election procedures for 2017 AGM.

**CARRIED**

##### **2. Approval of Minutes**

**MOVED BY Laura Cottle, THAT** the Minutes of the February 14, 2017 Board Meeting be approved with an action item for all board members to respond by March 31, 2017 regarding section C.3 - Discussion Proposed Letter to Province re: the provincial use of Rural Tax.

**CARRIED**

#### **B. REPORTS**

##### **1. RCMP University Detachment**

Report received.

##### **2. UBC Campus + Community Planning**

Report received.

##### **3. Alma Mater Society**

Verbal report received.

**4. Electoral Area A**  
Report received.

**5. Executive Director**  
Report received.

**C. OLD BUSINESS**

**1. List of UNA Priorities**  
Priorities received.

***ACTION: Director Escalona will call a meeting of the Operations & Sustainability Standing Committee.***

**D. NEW BUSINESS**

**1. Motion to Destroy 2016 Election Ballots**  
Report received.

**MOVED BY Michael Shakespeare, THAT** the UNA Board of Directors approves that ballots from the September 28, 2016 UNA Election, which have been retained for inspection for the required 3 month period, be destroyed.

**CARRIED UNANIMOUSLY**

**2. Amendment to Staff Extended Leave Policy**  
Report received.

**MOVED BY Michael Shakespeare, THAT** the UNA board of Directors supports the recommendation from the Human Resources Standing Committee to amend Extended Absence Policy HR 02-5 to align with current Employment Insurance legislation; this will, for employees on maternity or paternal leave, result in the reduction of payment of 100% of wages from two weeks to one week. The UNA Board of Directors further approves increase of the 75% top-up period from 15 weeks to 16 weeks.

**CARRIED UNANIMOUSLY**

**3. Vista Point Child Care Facility License**  
Report received.

**MOVED BY Laura Cottle, THAT** the UNA Board of Directors agrees to sign the License (Day Care Facility, Vista Point) dated for reference July 1, 2016.

**CARRIED UNANIMOUSLY**

**4. Community Engagement Committee Proposal**  
Report received.

***ACTION: Applications received from a 'call for volunteers' will be brought to Board meeting in April along with all Terms of Reference for volunteer committees.***

**5. Interfraternity Council and UNA Relationship**

***ACTION: Director Simpson will draft of Terms of Reference by April 2017.***

**6. Addition of Board Member to the Human Resources Standing Committee**

**MOVED BY Michael Shakespeare, THAT** Rose Wang joins the Human Resources Standing Committee as per Rose Wang's request.

**CARRIED UNANIMOUSLY**

**7. Opening Hours of Old Barn Community Centre**

Discussion item introduced at board meeting.

***ACTION: Staff to deliver a cost revenue comparison between early mornings and evenings, and weekends for the Old Barn Community Centre at the April 2017 Board meeting.***

**8. Election procedures for 2017 AGM**

Item introduced at board meeting.

***ACTION: Deferred to April 2017 board meeting.***

**E. FINANCIALS**

**1. December 2016 / January 2017/ February 2017 Financial Statement**

Report received.

**2. Release of 5-Year Financial Plan**

**MOVED BY Kathleen Simpson, THAT** the UNA Board of Directors supports the staff recommendation and approves the public release of the UNA Budget Analysis Study prepared by the Vann Struth Consulting Group Inc. in 2016.

**CARRIED UNANIMOUSLY**

**3. Wesbrook Community Centre Contingency Reserve Withdrawal**

Report received.

**F. FOR INFORMATION**

**1. UBC UNA Joint Financial Task Force – Terms of Reference**

Report received

**2. Multicultural Committee: Lunar New Year Report**

Report received

Meeting adjourned at 7:07 pm.