



**PRESENT:**

Richard Watson – Chair  
Tor Album  
Jane Kang (by Video Conference)

Murray McCutcheon  
Carole Jolly  
Terry Mullen

**Regrets:**

Cristina Initchi

**STAFF:**

Andrew Clements – Interim Co- Executive Director  
Wegland Sit - Interim Co- Executive Director  
Morgan Chung – Finance Manager  
Glenda Ollero – Communications Manager  
Shelley Milne – Board Secretary

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**CALL TO ORDER**

The meeting was called to order at 5:30 PM. The Board Chair acknowledged that the meeting was taking place on the traditional, ancestral, unceded territory of the Musqueam people.

Director Mullen introduced a motion to allow Director Kang to attend the meeting by video conference. **Motion:** That the participation of Jane Kang in the February 18, 2020 meeting of the UNA Board by electronic means be permitted on the grounds that such participation is deemed by the Directors to be in the best interests of the UNA and is convenient. **Approved**

1. **AGENDA - Motion:** It was moved that the Board approve the February 18, 2020 meeting Agenda, subject to adding a presentation by Cecelia Wang, resident. **Approved.**

**PRESENTATIONS**

**ELECTORAL AREA A REPORT**– Jen McCutcheon, Director for Electoral Area A reported that the next Engagement Session with UEL, UNA and UBC representatives will take place on Wednesday, April 15, 2020 from 6:00 – 8:00 p.m. on the topic of affordable housing and its links to transportation. It was also reported that the UEL has written to the Province respecting the level of policing on UEL lands and suggested that the UNA consider sending a similar letter using the UEL letter as a template.

**NOBEL PARK RENOVATION** – Kavie Toor, UBC Athletics and Recreation provided an update on this proposed project, including information on the results of public consultation. Mr. Toor discussed concerns respecting parking and provided information on the materials to be used to improve drainage on the field. Mr. Toor asked that the UNA Board endorse that the project team proceed with a Development Permit Application through UBC Campus and Community Planning and proceed with fundraising efforts related to field naming. The Board took the matter under advisement.



**WESBROOK PLAN AMENDMENT: ENABLING FACULTY STAFF HOUSING** – Michael White, UBC AVP, Campus and Community Planning spoke to the presentation provided to the Board. Discussion ensued on:

- UBC targets for faculty and staff housing
- UBC plans to repurpose existing housing
- A future presentation by Mr. White to the UNA Board on the Vancouver Campus Plan Review and how UNA might participate in that review.

**CAMPUS & COMMUNITY PLANNING REPORT**– The Board received the Report provided by Celene Fung, Senior Policy Planner, Community Development & Engagement, UBC Campus & Community Planning (C&CP). Ms. Fung encouraged Board members and residents to check out the new C&CP website at <https://planning.ubc.ca>.

**CECELIA WANG (on behalf of volunteers assisting community members in self-quarantine due to the COVID-19 virus)**. Ms. Wang described the efforts of approximately 50 volunteers to assist individuals in self quarantine with tasks such as grocery shopping and transportation. Ms. Wang asked the UNA Board if the UNA would be prepared to contribute financially to the effort. The Board received the request and indicated it would respond in due course.

- 2. MINUTES - Motion:** It was moved that the Board approve the Minutes of the January 21, 2020 Meeting, as circulated subject to deleting “Terry Mullen” in the motion under item 7: “expanding the community garden program” and by deleting the sentence: “it was suggested that Director Mullen attend the next PAC Meeting and report back to the UNA Board” in the paragraph entitled “Strategy for giving UNA residents access to the UBC academic community” under item 7 and substituting: “It was suggested that Director Mullen connect with the President’s Advisory Committee on Campus Enhancement and such other persons he deems appropriate in the UBC academic community and, in due course, report back to the UNA Board.” **Approved**
- 3. Q3 – 2020 INTERIM CO-ED REPORT** – Strategic Plan, Operations and Q3 - 2020 Financial Report – The Board received the Report and asked that the Report be brought back to the next Board meeting for further discussion and that the font size be increased on the Strategic Plan Update document. Directors were asked to prepare questions to promote a more in-depth discussion.
- 4. 2020-2021 DRAFT BUDGET** – Director Album summarized the Budget and UNA’s financial position, noting that the expected deficit of \$530,000 would be covered by a \$500,00 contribution from UBC and a \$30,000 contribution from UNA reserves. Director Album also reported on the public consultation results and the minor revisions made to the draft budget as a result, including reducing the stipend for Directors to reflect that the 7 Directors provided for includes the Board Chair. It was also mentioned that the Board Chair will meet



with one resident who has requested more detail on the Budget. In future the Board would like the public consultation responses to be included in the Board material. The Finance Manager agreed to forward this year's responses to Board members. Discussion followed with respect to the need to update the 5-year financial plan and to include the plan in the Budget presentation to UBC. **Motion:** It was moved that the Board approve the 2020 – 2021 UNA Budget. **Approved**

5. **CHIEF ADMINISTRATIVE OFFICER RECRUITMENT UPDATE** – The Board received an update on the status of the recruitment effort. It was noted that the role has been advertised with a deadline of March 6. The Governance & Human Resources Committee will meet in late March to create a shortlist of candidates to interview in early April. Recommendations will then be made to the Board for further interviews.
6. **BY-LAWS UPDATE** –
  - A. Bylaw Working Group – no update
  - B. UNA Negotiating Committee – Director Mullen reported that the UNA Negotiating Committee is working to set up a meeting with those at UBC responsible for proposed amendments to the Neighbours' Agreement 2015.
  - C. UNA Working Group - AMS – Chris Hakim, President, Alma Mater Society spoke in place of Director Cristina Initchi who was unable to attend the meeting. Mr. Hakim thanked Director Mullen for his work on leading the Bylaw changes. Mr. Hakim presented 4 options for AMS representation on the UNA Board and indicated that the AMS is prepared to continue discussions on all of them. It was acknowledged that there is a fifth "unwritten option" that UNA is also prepared to consider. Director Mullen suggested that the parties continue to negotiate based on the six propositions endorsed by the UNA Board and recognizing the intimate relationship between the AMS and UNA.
7. **2020-21 HAWTHORN and WEBROOK PLACE: Parking Permit Renewal and Pricing** – Interim Co-Executive Director Sit introduced the proposed changes to parking permit renewal and pricing for Hawthorn and Wesbrook Place as outlined in the Submission. Interim Co-Executive Director Sit responded to questions with respect to the costs and the communications strategy. **Motion:** That the Board:
  - a. Approve that the 2019/2020 pricing model as presented be carried forward to the 2020/2021 parking renewal season,
  - b. Approve the following Renewal Schedule for UNA Residential Parking Decals and Visitor Passes for Wesbrook Neighborhood and Hawthorn Neighborhood:

Wesbrook Neighbourhood:

    - i. 2020 – 2021 Wesbrook Residential Parking Decals and Wesbrook Visitor Passes will expire on April 30, 2021.
    - ii. From 2021/2022 parking season and onward, all Wesbrook Residential Parking Decals and Wesbrook Visitor Passes will be valid from May 1 to April 30 and expire on April 30 going forward.



Hawthorn Neighbourhood

- iii. 2020 – 2021 Hawthorn Residential Parking Decals and Hawthorn Visitor Passes will expire on August 31, 2021.
  - iv. From 2021/2022 parking season and onward, all Hawthorn Residential Parking Decals and Hawthorn Visitor Passes will be valid from September 1 to August 31 and expire on August 31 going forward.
- c. Approve the following 2020/2021 UNA Residential Parking Decal and Visitor Pass pricing for Wesbrook Neighborhood and Hawthorn Neighbourhoods
- i. The 2019/2020 pricing model will be carried forward to 2020/2021 parking renewal season for residential parking decals and visitor passes:
    - 1st vehicle - \$11.6 per month + GST
    - 2nd vehicle - \$23.3 per month + GST
    - 3rd vehicle - \$46.7 per month + GST
    - Visitor Pass - \$11.6 per month + 24 % TransLink Parking Tax + GST
  - ii. the length of 2020/2021 UNA Residential Parking Decals and Visitor Passes will be extended to:
    - 13 months in Wesbrook Neighborhood, and
    - 17 months in Hawthorn Neighborhood
  - iii. Wesbrook Neighborhood 2020/2021 Pricing:
    - 1st vehicle - \$11.6 per month x 13 months = \$151.7 + GST
    - 2nd vehicle - \$23.3 per month x 13 months = \$303.3 + GST
    - 3rd vehicle - \$46.7 per month x 13 months = \$606.7 + GST
    - Visitor Pass - \$11.6 per month x 13 months = \$151.7 + 24 % TransLink Parking Tax + GST
  - iv. Hawthorn Neighborhood 2020/2021 Pricing:
    - 1st vehicle - \$11.6 per month x 17 months = \$198.3 + GST
    - 2nd vehicle - \$23.3 per month x 17 months = \$396.7 + GST
    - 3rd vehicle - \$46.7 per month x 17 months = \$793.3 + GST
    - Visitor Pass - \$11.6 per month x 17 months = \$198.3 + 24 % TransLink Parking Tax + GST



## **8. GOVERNANCE & HUMAN RESOURCES COMMITTEE**

- a. **DIRECTOR VACANCY - Motion:** That the Board appoint Tor Album as UNA Treasurer and Chair of the Finance & Audit Committee until such time that the Board appoints an elected Director to the position. **Approved**
  
- b. **COMMUNITY ENGAGEMENT ADVISORY COMMITTEE –** Director Jolly spoke to the reasoning behind the proposal to defer implementation of this Committee, including the need for the participation of a CAO and the fact that the Committee requires the participation of 2 Directors at a time when one Director has just stepped down. **Motion:** That the Board defer implementation of the Community Engagement Advisory Committee until such time as the Board has a full complement of members and the Chief Administrative Officer has been hired. **Approved**

## **9. OLD/OTHER BUSINESS –**

- a. **INSURANCE UPDATE -** Interim Co-Executive Director Sit advised that he is working with the broker to finalize a binding quote for insurance that will be required if the By-Laws changes are approved and brought into effect. Discussion ensued with respect to the syncing of the quote and the Bylaw amendment process.
- b. **DIRECTOR RESIGNATION –** The Board Chair acknowledged outgoing Director Matthew Delumpa and thanked him for his public service.
- c. **Motion:** That the UNA Board acknowledge at the beginning of each meeting that the meeting is taking place on the traditional, ancestral, unceded territory of the Musqueam people. **Approved**

**ADJOURNMENT -** The meeting adjourned at approximately 7:35 PM.

*The Board moved to Closed Session.*