



PRESENT:

Richard Watson – Chair
Matthew Delumpa – Interim Chair
Jane Kang
Terry Mullen

Murray McCutcheon
Tor Album
Carole Jolly

Regrets: Cristina Ilnitich

STAFF:

Andrew Clements – Interim Co- Executive Director
Wegland Sit - Interim Co- Executive Director
Morgan Chung – Finance Manager
Glenda Ollero – Communications Manager
Shelley Milne – Board Secretary

CALL TO ORDER

The meeting was called to order at 5:30 PM.

PRESENTATIONS - There were no presentations.

1. **AGENDA - Motion:** It was moved that the Board approve the December 10, 2019 Meeting Agenda. **Approved**

2. **MINUTES - Motion:** It was moved that the Board approve the Minutes of the November 19, 2019 Meeting, as circulated. **Approved**

3. **ELECTION OF BOARD OFFICERS – CHAIR, TREASURER, SECRETARY** – The following officers were elected by acclamation:

Richard Watson – Board Chair

Matthew Delumpa – Treasurer

Murray McCutcheon - Secretary

4. **COMMITTEE ASSIGNMENTS** – The Board Chair will make recommendations to the Board for Committee assignments after consultation with Board members and the Board Secretary.

5/6. MATTERS ARISING FROM MINUTES - None



7. **ELECTORAL AREA A REPORT** – The Electoral Area A Director, Ms. McCutcheon noted that Electoral Area A is scheduling quarterly outreach sessions for residents in the Area and extended a special invitation for the UNA directors to attend. The first session will be on January 23, 2019 and the topics will include: Climate action at a regional level, emergency planning and Skytrain/Translink planning for transportation to UBC. The UEL Community Advisory Council is also meeting on December 16, 2019. It was suggested that the UNA Board consider appointing a Director to attend. Some issues to be discussed include: RCMP and Community Centre staffing issues.

8. **UBC CAMPUS AND COMMUNITY PLANNING REPORT** - The Board received the Report. Directors decided against asking UBC Planning to do a presentation on the status of the Stadium Road Project. It was suggested that the UNA should become proactive in developing a position and/or a slate of questions for UBC planning before such presentation is arranged.

9. **Bylaw Working Group (“WG”) Update** – Director Mullen provided an update on the work of the UNA Bylaw Working Group on the review of timelines in the Bylaws and transition matters.

(Note: items 9a and 9b below were dealt with in reverse order in the Meeting).

- a. **UNA-AMS Agreement** - Director Mullen advised that the AMS has indicated support for the six propositions proposed by UNA as a framework for a formal relationship between the UNA and the AMS. Director Jolly advised that Director Initchi has advised that the AMS intends to submit a proposal in respect of the issue of 3-year terms to the Board by December 13, 2019. Directors discussed the advisability of proceeding to a draft agreement at this stage of the negotiations.

Motion: It was moved that the UNA Working Group- AMS be authorized to retain a lawyer to prepare a draft agreement incorporating the six propositions and that the timely participation of the AMS in selecting and instructing the lawyer and in reviewing the draft be sought by the UNA Working Group - AMS. **Approved**

Motion: It was moved that, for the purpose of retaining a lawyer to prepare a draft agreement, the UNA Working Group - AMS shall have a budget not to exceed \$2,000, such funds to be handled and accounted for in accordance with the instructions of the Chair of the Finance Committee. **Approved**

Motion: It was moved that the UNA Working Group - AMS endeavour to bring the draft agreement to the Board at the January 2020 meeting for discussion and, if deemed appropriate, ratification.

An amendment to the Motion was proposed: Motion: It was moved that the motion be amended to read: Subject to feedback received from the AMS, if any, the UNA Working Group - AMS endeavour to bring the draft agreement to the



Board at the January 2020 meeting for discussion and, if deemed appropriate, ratification. **Approved**

Motion: It was moved that subject to feedback received from the AMS, if any, the UNA Working Group – AMS endeavour to bring the draft agreement to the Board at the January 2020 meeting for discussion and, if deemed appropriate, ratification. **Approved**

- b. Insurance – Director Mullen provided an update on the status of the insurance application. Directors received information on 2 of the issues outstanding: UNA’s potential responsibility for a \$250,000 deductible under the policy and the insurer rating level. It was suggested that the Neighbours’ Agreement Negotiating Team review capital reserves as part of a risk mitigation strategy for increased costs.

Motion: It was moved that the ad hoc group appointed at the November 19th, 2019 Board meeting with respect to insurance issues be discharged and the related motions be rescinded. **Approved.**

Motion: It was moved that the Neighbours’ Agreement Negotiating Team, comprised of Terry Mullen, as chair, Murray McCutcheon, Bill Holmes and Mike Feeley, be appointed to review and monitor negotiations for a Comprehensive General Liability insurance policy or policies for the UNA, and such other insurance coverage as may be deemed prudent, and to take such further steps as are necessary and desirable to make recommendations to the UNA Board with respect to such insurance matters. **Approved.**

Motion: It was moved that the Neighbours’ Agreement Negotiating Team work co-operatively with UNA staff in relation to these insurance matters and that all pertinent communications received by either the Neighbours’ Agreement Negotiating Team or the UNA staff shall be promptly shared with the other party. **Approved.**

Motion: It was moved that the Neighbours’ Agreement Negotiating Team may from time to time retain a person or persons knowledgeable about insurance matters, such as an insurance lawyer or insurance broker, to assist it in making its recommendations to the UNA Board and for this purpose it shall have a budget, not to exceed \$4,000, to be handled and accounted for in accordance with the instructions of the Chair of the Finance Committee. **Approved.**

10. **2010 BOARD TIMELINES AND MEETING SCHEDULE** – The Board agreed that Board Meetings for 2020 would be scheduled for the third Tuesday of each month (including August) at 5:30 PM. Committees will set their own dates and report to the Board.
11. **EXECUTIVE DIRECTOR RECRUITMENT** – Director Jolly reported that the recruiter continues to work on gathering data to create a proposed candidate profile for the Board to approve at the January Board Meeting. The recruiter has spoken with all Board



members and has spoken with or is scheduled to speak to all senior managers and the identified external key stakeholders.

12. OLD/OTHER BUSINESS - Co- Executive Director Clements advised that UBC President, Santa Ono will hold a “meet and greet” at the Wesbrook Community Centre on January 27, 2020 from 6:30 PM to 8:30 PM.

ADJOURNMENT - The meeting adjourned at approximately 6:45 PM.