



MINUTES

PRESENT:

Richard Watson – Chair
Tor Album
Bill Holmes
Carole Jolly

Jane Kang
Murray McCutcheon
Terry Mullen
Kalith Nanayakkar

STAFF:

Sundance Topham – Chief Administrative Officer
Morgan Chung – Finance Manager
Andrew Clements – Recreation Manager
Glenda Ollero – Communications Manager
Marta Mikolajczyk – Administrative Assistant
Wegland Sit – Operations Manager

RECORDING SECRETARY:

Jessi Connaughton – Raincoast Ventures Ltd.

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:33 p.m. The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion:

That the Board approve the June 16, 2020 Agenda, as circulated.

Carried

C. APPROVAL OF MINUTES

The Board reviewed the May 19, 2020 Meeting Minutes, and requested that the spelling of Director Holmes' name be corrected under Item I.2 – Agenda Format.

Motion:

That the Board approve the Minutes of the May 19, 2020 Meeting, as amended.

Carried

D. DELEGATIONS

None.

E. EXTERNAL REPORTS AND PRESENTATIONS

1. RCMP Report

The agenda varied to consider this item later in the meeting.



2. Electoral Area A Report

Jen McCutcheon provided the following updates from Electoral Area A:

- A Virtual Townhall on affordable housing is planned for mid-late July 2020
- Concerns have been raised by residents around the presence of coyotes in the community
- TransLink ridership is up 85% from April; plans for safe operations are balanced with providing services to those who rely on transit
- There are opportunities to develop a Block Watch program with the RCMP in the UBC community.

3. Campus And Community Planning Report

Celene Fung was not present at the meeting. The UNA Board was referred to the report included in the agenda package, and no questions or comments were offered.

F. REPORTS

1. COVID-19 Update

Recreation Manager Clements advised that, as a not-for-profit organization, UNA was eligible to receive federal assistance in the form of the Temporary Wage Subsidy and the Canada Emergency Wage Subsidy. The British Columbia Recreation and Parks Association (BCRPA) guidelines for restarting operations were approved by the provincial government, and a WorkSafe BC COVID-19 Safety Plan is being developed to guide the safe re-opening of recreation programs.

The recreation team proceeded with Phase 2 planning and delivery of light summer programming, and the continued delivery of online virtual programs. The plan for the reopening of playgrounds and fields was reviewed, as well as the launch of the new UNA website and integration of PerfectMind. It was noted that individuals facing challenges with navigating the new website are encouraged to use the chat function on the website, or to reach out to support@myuna.ca.

Clements commended the success of the UNA Ambassador project, and noted the positive feedback received from community members.

In response to questions raised, directors were informed that the limit on no more than 50 individuals gathering at one time is unlikely to be lifted in the coming months.

2. 4th Quarter Strategic Work Plan Update

Clements reviewed highlights of the Q4 Strategic Work Plan, which included: delivery of an upgraded IT infrastructure; the launch of the new website and PerfectMind operating system; and the completion of the first step in the salary band project. Challenges were noted with turnover of positions within UNA's senior leadership, as well as the overall disruption of the COVID-19 pandemic. Impact statements received through the community reopening survey indicate that residents are appreciative of the efforts put forward by UNA with regards to the reopening strategy.

3. Unaudited Q4/Year End Financial Results



The Finance Manager reviewed the unaudited Q4/Year End Financial results as provided in the agenda package, and reported that UNA was in good financial health at the end of Quarter 4, despite impacts of COVID-19.

Directors discussed the financial surplus with the inclusion of the Community Services Grant, and the potential for surplus to be reinvested into the UNA contingency reserve. It was further noted that the community services levy was mailed out on June 14, 2020.

E. EXTERNAL REPORTS AND PRESENTATIONS

1. RCMP Report

Staff Sergeant Chuck Lan provided the following updates:

- Calls for service decreased over the previous months, due to the closure of businesses and UBC campus
- There has been an increase in break and enters to vehicles and storage units
- Traffic safety is an ongoing area of concern, particularly with excessive speeding
- An online reporting system was implemented on May 20, 2020 for non-emergency reports
- Interest in developed a Block Watch program should be directed to Constable Kyle Smith
- The RCMP detachment at UBC is understaffed due to a lack of available resources; however, there is access to support services in the event of a serious incident.

4. Report from Board Procedural Rules Working Group

Director Holmes advised that progress has been made on the drafting of revised Board procedural rules, that the Chief Administrative Officer would be participating in the revision process, and it is hoped that the draft can be presented at the next UNA Board meeting.

5. Report from UNA Constitution Working Group

Director Mullen referred directors to the reports included in the agenda package. It was noted that consultation on the proposed Constitution was conducted with UNA members online, and resulted in 47 replies. It was suggested that a consultation summary report could be developed in response to the community consultation, and could be included in the upcoming UNA newsletter.

Motion:

That the Board approve for a vote by University Neighbourhoods Association (UNA) members the UNA Constitution attached to the report dated June 9th, 2020 with the subject "UNA Constitution", such vote to be held immediately following a vote on either Version A or B of the UNA Bylaws and whether or not such vote is successful.

Carried

(Directors Jolly and Kang abstained)



G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

1. Version B of the Proposed UNA Constitution and Bylaws

Director Nanayakkar declared a conflict of interest and recused himself, along with Directors Album and Jolly for this portion of the meeting.

Director Mullen introduced a motion to put Version B of the Proposed UNA Constitution and Bylaws to a vote by UNA members, in the event that the UBC Board of Governors does not: approve the proposed Neighbours' Agreement 2020, or; does not approve the Neighbours; Agreement 2020 in sufficient time for the preparation of material for a Special General Meeting (SGM).

Directors discussed:

- The importance of the motion to move the UNA Board to some degree of being a fully elected Board, in the event that the process of negotiation between UNA and the Alma Mater Society (AMS) is not successful
- If Version B is resorted to, there will be no UNA Board elections in 2020
- Clarification that UBC is not in disagreement with the Neighbours' Agreement that has been negotiated.

Motion

That the Board approve for a vote by University Neighbourhoods Association (UNA) members the UNA Constitution and Bylaws attached to the briefing note dated June 3, 2020 with the subject "UNA Bylaws – Version B", such vote to be held only if the version of the UNA Constitution and Bylaws approved at the Board's March 17, 2020 meeting for a vote by UNA members cannot be voted on because the University of British Columbia Board of Governors:

- a) does not approve the proposed Neighbours' Agreement 2020, or
- b) does not approve the proposed Neighbours' Agreement 2020 in sufficient time (as determined by the Board) for the preparation of material for a Special General Meeting to be held on a date determined by the Board.

Carried

(Chair Watson voted in opposition)

Directors Nanayakkar, Jolly and Album rejoined the meeting at 7:05 p.m.

2. Racial Bias Training

Director Jolly referenced a statement released by Chair Watson, indicating that he would ask the UNA Board to consider undertaking a racial bias training workshop, in light of the systemic racism issues being highlighted in the media. Directors discussed the value of undertaking this training as an opportunity to signal to the UNA community the inclusive values the UNA Board strives to uphold. It was noted that this training could possibly take place to coincide with the upcoming Cultivating a Respectful Workplace workshop for the UNA Board.



Motion:

That the University Neighbourhoods Association (UNA) Board commits to investigate ways in which to train UNA staff and Board directors in dealing with issues of racial bias.

Carried

(Director Holmes voted in opposition)

(Director Mullen abstained)

I. ADJOURNMENT

The meeting adjourned at approximately 7:17 p.m.

The Board moved to Closed Session.