



## MINUTES

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### PRESENT:

Richard Watson – Chair  
Tor Album  
Bill Holmes  
Carole Jolly

Murray McCutcheon  
Terry Mullen  
Jane Kang

### STAFF:

Sundance Topham – Chief Administrative Officer  
Morgan Chung – Finance Manager  
Qiuning Wang – Assistant Recreation Manager  
Glenda Ollero – Communications Manager  
Wegland Sit – Operations Manager  
Marta Mikolajczyk – Administrative Assistant

### REGRETS:

Kalith Nanayakkara

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## A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:32 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

## B. APPROVAL OF AGENDA

**Motion:** That the Board approve the July 21, 2020 Meeting Agenda as circulated.  
**Carried.**

## C. APPROVAL OF MINUTES

**Motion:** That the Board approve the June 16, 2020 Minutes, as circulated. **Carried.**

**Motion:** That the Board approve the July 6, 2020 Special Meeting Minutes, as circulated.  
**Carried.**

## D. DELEGATIONS

1. Block Watch Program in Hampton Place – Linda Moore  
Resident Linda Moore provided an overview of a proposal submitted to board members via email and outlined her request for UNA support with respect to recruitment, resident education, and participant database management. The Chair stated that the report will be received for information and that a formal response will be presented at a future date, to allow for in-depth consideration and coordination with UNA staff.



## E. EXTERNAL REPORTS AND PRESENTATIONS

1. Electoral Area A Report  
Electoral Area A Director, Jen McCutcheon, provided a short verbal update regarding the next virtual Townhall being considered for early September, she also informed the board that the UEL governance study is currently underway, and that more information can be provided on its developments to interested parties.
2. Campus and Community Planning Report  
Senior Policy Planner, Celene Fung was not present at the meeting. The board received the report for information, and no questions or comments were offered.

## F. REPORTS

1. July Management/Covid-19 Report – Received

The management team presented an overview of the work being undertaken in their respective departments. Highlighted items included UNA's Covid-19 Safety Plan, a reduction of the annual Fire Protection Safety Fee, and the near completion of the Wesbrook YMCA Childcare Centre.

2. 2020-21 UNA Staff Work Plan

The CAO provided an overview of the staff work plan. The board offered no questions and moved the following:

**Motion:**

That the Board approve the 2020-21 UNA Staff Work Plan.

**Carried.**

3. Finance Committee Report – Botanical Gardens and Cost Cutting Arrangement.

Director Album and Director Jolly provided the board with background concerning issues with the current funding arrangement not being adequately communicated to UBC's cultural facilities.

The board discussed the recommendation outlined in the report included in the agenda. Director Jolly proposed an amendment to the recommendation.

**Motion:**

That the following amendment be added as item d):

d) Reconfirms with Campus and Community Planning that the recommendation of the Joint Financial Task Force to absorb access costs related to UBC cultural facilities is maintained to the end of this fiscal year as previously agreed upon.

**Carried.**

The board proceeded to vote on the amended recommendation.



**Motion:**

1. That UNA pays the UBC Botanical Gardens invoice from its operating budget.
2. That UNA send a letter to UBC (via Campus Community Planning) that:
  - a) Conveys the importance of continued financial support, as per the original 5 year agreement and that the \$14K was part of the 5 year plan/task force that UBC offered to the UNA, which the Botanical Garden is deviating from
  - b) Asks that UBC provide \$14K in funding from the community services grant to cover this amount (and perhaps acknowledge that this is over and above what was initially projected at 500K)
  - c) And then adjust the UNA budget to show the \$14K as an added expense and also increase the grant amount by \$14K
  - d) Reconfirms with Campus and Community Planning that the recommendation of The Joint Financial Task Force to absorb access costs related to UBC cultural facilities is maintained to the end of this fiscal year as previously agreed upon.

**Carried.**

4. Racial Bias and Respect in the Workplace Training Update

The CAO provided a summary of training options proposed by Clearly HR, as outlined in the report. The board discussed the merits and preferred timeframes for staff and board training.

Director Jolly proposed the following motion:

**Motion:**

That the UNA move forward with an October session for board and staff that focuses on racial bias, inter-cultural awareness and respect in the workplace training.

**Carried.** *(Directors Mullen and Holmes abstained)*

**G. UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

1. Wesbrook Strata Meeting

Director Kang briefed the board on the objectives of the proposed meeting. The board moved the following:



**Motion:**

That UNA staff arrange a Zoom meeting with Wesbrook Strata Chairs to discuss issues of mutual concern.

**Carried.**

**I. ADJOURNMENT**

**Motion:**

That the Board adjourn into a Closed Session to discuss dealings with other entities or persons where disclosure of the information being discussed may compromise the relationship of the Association with them or its relationship with its stakeholders; labour relations and human resources issues; and matters related to legal advice and proceedings

**Carried.**

The meeting adjourned at 6:57 p.m.

*The Board moved to a Closed Session.*