



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Carole Jolly
Terry Mullen

Murray McCutcheon
Jane Kang
James Heth

STAFF:

Sundance Topham – Chief Administrative Officer
Andrew Clements – Recreation Manager
Wegland Sit – Operations Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Marta Mikolajczyk – Administrative Assistant

REGRETS:

Kalith Nanayakkara

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:30 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion: That the Board approve the March 16, 2021 Meeting Agenda as circulated.
Carried.

C. APPROVAL OF MINUTES

Motion: That the Board approve the February 16, 2021 Minutes, as circulated.
Carried.

D. DELEGATIONS

1. Jeehye Kim – Unleashed Dog Issue

UNA resident Jeehye Kim presented her concerns about unleashed canines in UNA neighbourhoods. The Board discussed adding signage to increase dog owner awareness.

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon, provided a brief verbal update highlighting the allocation of Community Works Fund.

2. Campus and Community Planning Report



Celene Fung provided a brief verbal update highlighting the Level 2 EV charging station to be installed in Wesbrook Place via funding secured from the Federal Zero Emission Vehicle Infrastructure Program

3. Outdoor Basketball Court Presentation – Grant Miller, Director of Planning, Development Services, Campus and Community Planning

Grant Miller provided an overview of the memo provided to the board regarding the proposed installation of a Hydrogen Fueling Station to be built on the site of the outdoor basketball court on Thunderbird Boulevard west of the Thunderbird Parkade.

It was noted that the Chief Administrative Officer would work with the Director of Planning, Development Services at Campus and Community Planning to ensure adequate representation and participation at the upcoming Site Selection Committee meeting.

4. UBC RCMP Detachment Update

Sergeant Chuck Lan provided a verbal update outlining the statical overview of calls received by UBC RCMP Detachment in 2020.

F. REPORTS

1. Management Report

The management team presented departmental reports highlighting the community newsletter open rate of 41%; the hiring of a new Sustainability Specialist, Julia Gellman; budget submission and fiscal year planning; as well as provincial health restrictions affecting recreation centres.

2. Finance Committee Update

- a. Community Amenity Charges Report

The CAO provided an overview of the UNA relevant clauses of the Community Amenity Charges Report.

It was noted that a request has been made to Campus + Community Planning to provide a UNA specific CAC in future years, as mandated by the Neighbours' Agreement 2015.

- b. Neighbours Fund Investment Report

The Finance Manager outlined the investment options concerning the Neighbours' Fund (NF) fixed term deposit which reached maturity in February of 2021.

Director Holmes moved the following:

Motion:

THAT the Board inform UBC that the UNA would like the term deposit that matured on Feb 14, 2021 to be rolled over to another 3-year term deposit.

Carried. *(Director Jolly & Director Heth abstained)*



3. Commissionaires Contract Renewal

The Operations Manager presented the 2021 – 2022 Commissionaires BC Services Agreement to the board. Director Holmes pointed out that the reference to the Motor Vehicle Act Section 209-1 in section 2.A of the agreement needs to be re-examined as the legal basis for invigilation. It was agreed that the wording of paragraph 8 under section titled “Description of Services” will be corrected to reflect “invalid tow” as well as the current service provider, Busters Towing.

Director Holmes also requested that the spelling of “Commissionaires” be corrected in the proposed motion.

The Chair moved the following:

Motion:

THAT the Board approve the attached 2021 – 2022 Commissionaires BC Services Agreement as will be modified and authorize the Chair to execute the agreement.

Carried.

G. UNFINISHED BUSINESS

1. Revisions to Neighbours’ Agreement 2020

Director Holmes provided a brief history of the mandate of the UNA Negotiating Committee, and the rationale for continuation of committee’s work under a new name and expanded mandate.

The Board discussed the proposed Terms of Reference, committee composition and coordination with Campus and Community Planning.

Director Holmes moved the following:

Motion:

THAT the Board

(a) change the name of the UNA Negotiating Committee to the Neighbours’ Agreement Committee;

(b) approve the attached proposed Terms of Reference for the Neighbours’ Agreement Committee to replace the current Terms of Reference;

(c) confirm that Directors Mullen, McCutcheon, and Holmes, and resident Mike Feeley are to continue as the committee members; and

(d) appoint Director Holmes as the Chair of the Neighbours’ Agreement Committee

Carried. *(Director Jolly and Director Heth abstained)*

H. NEW BUSINESS

None

I. ADJOURNMENT

The Chair moved the following:

Motion:

That the Board adjourn into a Closed Session to discuss dealings with other entities or persons where disclosure of the information being discussed may compromise the relationship of the Association with them or its relationship with its stakeholders; personal information of an individual; and human resource issues.

Carried.

The meeting adjourned at 7:34 p.m.

The Board moved to a Closed Session.