



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Carole Jolly

Terry Mullen
Murray McCutcheon
Jane Kang

UBC OBSERVERS:

Carole Jolly
James Heth

STAFF:

Sundance Topham – Chief Administrative Officer
Andrew Clements – Recreation Manager
Wegland Sit – Operations Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Marta Mikolajczyk – Administrative Assistant

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion by Chair:

That the Board approve the May 18, 2021 Meeting Agenda as circulated.

Seconded by Director Holmes.

Carried.

C. APPROVAL OF MINUTES

Motion by Chair:

THAT the Board approve the April 20, 2021 Minutes, as circulated.

Seconded by Director Holmes.

Carried.

D. DELEGATIONS

None

E. EXTERNAL REPORTS AND PRESENTATIONS



1. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon, presented the Electoral Area A report.

2. Campus and Community Planning Report

Celene Fung, Senior Policy Planner at Campus and Community Planning, presented the Campus and Community Planning report.

F. REPORTS

1. Management Report

The Management Report was presented for information.

2. UNA Landscape Management Plan Scope

The Operations Manager presented the UNA Landscape Management Plan Scope for information.

3. Neighbours' Agreement Committee

Director Holmes provided a verbal update to the Board on Neighbours' Agreement Committee activities for information.

4. Finance Committee Update

a. Joint Financial Task Force Committee – UBC Financial Support Letter

Motion by Director Holmes:

THAT the Board approve the proposed Financial Support Agreement between the UNA and UBC dated May 5, 2021 and authorize the Chair to execute the agreement.

Seconded by Director Kang.

Carried.

b. Fourth Quarter Financial Update

The Finance Manager presented the Fourth Quarter Financial Update report to the Board for information.

c. Insurance Update

The Chief Administrative Officer provided a verbal update to the Board for information.

5. Governance and Human Resources Committee Update

a. Code of Conduct Policy

Motion by Chair:

THAT the Board approve the proposed UNA Facility Users Code of Conduct Policy.

Seconded by Director McCutcheon.

Carried.



b. Minutes Recommendation

Motion by Chair:

THAT the Board approve that the UNA minute taking processes be amended so that Board meetings only have motions and committee meetings continue to have narrative.

Seconded by Director McCutcheon

Carried.

G. UNFINISHED BUSINESS

1. Basketball Court Relocation

Motion by Director Holmes:

THAT the Board approve the relocation of the basketball court, currently located immediately west of Thunderbird Parkade, to the TEF 3 parking lot at the corner of Health Sciences Mall and Thunderbird Boulevard, such relocation to be on a like-for-like basis.

Seconded by Director Kang.

Carried.

H. NEW BUSINESS

1. Designated Building Agreement Report

Motion by Chair:

THAT the Board approve the attached Designated Building Agreement Central and authorize the Chair to execute the agreement.

Seconded by Director Holmes.

Carried.

Motion by Chair:

THAT the Board approve the attached Designated Building Agreement Focal and authorize the Chair to execute the agreement.

Seconded by Director Holmes.

Carried.

2. Community Works Fund Committee Appointments

Motion by Chair:

THAT the Board appoint Chair Watson and Director Kang as UNA Board representatives on the Area A Community Works Fund Committee.

Seconded by Director McCutcheon.

Carried.



3. UNA-UBC Liaison Committee Terms of Reference

Motion by Director Holmes:

THAT the Board approve the UNA-UBC Liaison Committee Terms of Reference circulated on May 18, 2021 with any non-substantive amendments agreed to by Director Holmes.

Seconded by Director McCutcheon.

Carried.

4. University Sport and Recreation Council

Motion by Chair:

THAT the Board appoint the Chief Administrative Officer to the University Sport and Recreation Council.

Seconded by Director McCutcheon.

Carried.

I. ADJOURNMENT

The meeting adjourned at 6:57 p.m.

The Board moved into a Closed Session to discuss dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests.