



## MINUTES

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### PRESENT:

Richard Watson – Chair  
Bill Holmes  
Terry Mullen

Murray McCutcheon  
Jane Kang

### UBC APPOINTED OBSERVERS:

James Heth  
Carole Jolly

### STAFF:

Sundance Topham – Chief Administrative Officer  
Glenda Ollero – Communications Manager  
Marta Mikolajczyk – Administrative Assistant

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### A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Special Board meeting was called to order at 9:01 a.m.

The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

### B. APPROVAL OF AGENDA

**Motion** by Chair:

That the Board approve the September 7, 2021 Special Meeting Agenda as circulated.

**Seconded** by Director Holmes

**Carried.**

### C. APPROVAL OF MINUTES

None.

### D. DELEGATIONS

None

### E. EXTERNAL REPORTS AND PRESENTATIONS

None.

### F. REPORTS

1. 2020 + 2021 Annual General Meetings – Notice and Proxy Form



**Motion** by Chair:

THAT the Board confirm the following items for the 2020 + 2021 Annual General Meetings:

- a. THAT the UNA hold the 2020 and 2021 Annual General Meetings back-to-back on September 29, 2021 commencing at 7:00 pm online via Zoom.
- b. THAT the voting format for both regular voting and proxy voting take place via show of hands through Zoom.
- c. THAT all UNA Directors be available to receive proxies for voting.

**Seconded** by Director Holmes

Carried.

**Motion** by Chair:

THAT the Board approve the attached 2020 Notice of AGM and Proxy Form as amended.

**Seconded** by Director Holmes

**Carried.**

THAT the Board approve the attached 2021 Notice of AGM and Proxy Form as amended.

**Seconded** by Director Holmes

**Carried.**

**G. UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

None

**I. ADJOURNMENT**

None