



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Terry Mullen

Murray McCutcheon
Jane Kang

UBC OBSERVER:

James Heth

STAFF:

Sundance Topham – Chief Administrative Officer
Dave Gills – Recreation Manager
Wegland Sit – Operations Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Marta Mikolajczyk – Administrative Assistant

GUESTS:

Olivia Fermi – UNA Resident

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:30 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly meets on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion by Chair:

THAT the Board approve the September 21, 2021 Meeting Agenda.

Seconded by Director

Motion by Director Holmes:

THAT the Agenda be amended to include the addition of item of H.1 UNA – Rural Property Tax from the Closed Session as Item H.1 on this Agenda.

Seconded by Director Mullen

Carried.

Motion by Chair:

THAT the Board approve the September 21, 2021 Meeting Agenda as modified.

C. APPROVAL OF MINUTES

Motion by Chair:



THAT the Board approve the July 20, 2021 Minutes, as circulated.

Seconded by Director Holmes.

Motion by Chair:

THAT the Board approve the September 7, 2021 Special Meeting Minutes as circulated.

Seconded by Director Kang.

Carried.

D. DELEGATIONS

1. Finding Ways for the UNA to respond to the climate emergency (as declared by UBC and City of Vancouver)

UNA resident Olivia Fermi provided a verbal presentation to the Board.

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Electoral Area A Report

The Chair stated that the Electoral Area A Director, Jen McCutcheon sent her regrets.

2. Campus and Community Planning Report

The Board received the September 2021 report for information.

F. REPORTS

1. Management Update

The Management Report was presented for information.

2. Community Works Fund

Motion by Chair:

THAT the Board approve the UNA advancing the following joint UNA and UBC projects to the Electoral Area A Community Works Fund working group:

- a. Electric Vehicle (EV) Charging Stations Project
- b. Solid Waste Receptacle Replacement Project
- c. Wesbrook Outdoor Basketball Court Project
- d. Acadia Neighbourhood Active Transportation Improvement Project

Seconded by Director Kang.

Carried.

3. UNA-UBC Liaison Committee Member Appointments

Motion by Chair:



THAT the Board appoint Chair Richard Watson and Directors Bill Holmes and Terry Mullen as the UNA Liaisons to the UNA-UBC Liaison Committee.

Seconded by Director McCutcheon.

Carried

4. Finance Committee Update

a. 2022-23 Budget Timeline

The Finance Manager presented the 2022-23 Budget Timeline report for information.

b. 2021/22 1st Quarter Update

The 2021/22 1st Quarter Update was received for information.

c. Signing Authorities

Motion by Director Holmes:

THAT the Board approve the signing authorities and special instructions, as set out in the attached Draft RBC Master Client Agreement document.

Seconded by Director Kang

Carried.

5. Neighbours' Agreement Committee Update

Director Holmes provided a verbal update to the Board.

6. Community Engagement Advisory Committee Update

Director Kang provided a verbal update to the Board.

a. June 28, 2021 Approved CEAC Minutes

The Minutes were received for information.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Rural Property Tax – Director Holmes

Motion by Director Holmes

That the Board approve the draft letter to Duncan Jillings, Ministry of Finance, circulated separately.

That the Board authorize the Chair to sign the letter in the form approved or with minor modifications that do not change the substance of the letter.

Seconded by Director McCutcheon.

Carried.

I. ADJOURNMENT



UNA BOARD OF DIRECTORS MEETING

Open Session

Tuesday, September 21, 2021

Video Conference Meeting

The meeting was adjourned at 7:45 p.m.