



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Eagle Glassheim

Jane Kang
Murray McCutcheon

UBC OBSERVERS:

James Heth

AMS REPRESENTATIVE:

Saad Shoaib

STAFF:

Sundance Topham – Chief Administrative Officer
Wegland Sit – Operations Manager
Dave Gillis – Recreation Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Marta Mikolajczyk – Administrative Assistant

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:30 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly met on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion by Chair:

That the Board approve the March 15, 2022 Meeting Agenda.

Seconded by Director McCutcheon.

Carried.

C. APPROVAL OF MINUTES

Motion by Chair:

THAT the Board approve the February 15, 2022 Open Session Minutes.

Seconded by Director Kang.

Director Holmes asked that the motion under item F.6 be corrected to reflect “late” February.

Director Holmes asked that the motion under item H.4. be corrected to reflect as being seconded by Director Kang.

Motion by Chair:

THAT the Board approve the February 15, 2022 Open Session Minutes, as corrected.

Seconded by Director Kang.

Carried.

D. DELEGATIONS

None

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Campus Vision 2050

Campus and Community Planning Associate Director, Joanne Proft, joined by Gerry McGeogh, Director, Planning, and Madeleine S. Zammar, Director, Engagement, delivered a presentation to the Board.

2. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon stated that there is no published report for February 2022 and provided a brief verbal update to the Board.

3. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning presented the February 2022 report.

F. REPORTS

1. Management Report

The Management report was received by the Board.

2. UNA Office Space Needs Assessment Implementation

Motion by Chair:

THAT the Board support the plan to relocate the Communications Department from the Berton Avenue location to the Classroom of the WCC and revamp the existing recreation department office spaces in the Wesbrook Community Centre and Old Barn Community Centre.

AND THAT the Board approve the attached Lease Extension Agreement for a six-month extension of the UNA Administrative Office lease and authorize the Chief Administrative Officer to execute the agreement.

Seconded by Director McCutcheon.

Motion by Director Holmes:

THAT the word “support” be changed to “approved”.

Seconded by Director Kang.

Carried.

Motion by Chair:

THAT the motion be approved as amended.

Seconded by Director McCutcheon.

Carried.

3. Wesbrook Basketball Court

The Chief Administrative Officer provided a verbal update to the Board.

4. Finance Committee Update

a. 2022/23 Budget Draft III

Motion by Director Holmes

THAT the Board approve the 2022-23 operating and capital budgets and direct staff to submit the budget summaries to UBC for approval pursuant to section 10.2 of the Neighbours Agreement 2020.

Seconded by Director Glassheim.

Carried.

Motion by Director Holmes:

THAT the Board’s approval of the operating budget does not constitute the UNA’s approval for UBC to withdraw an amount from the Neighbours Fund in respect of the athletics access fee for fiscal year 2022/23.

Seconded by Director McCutcheon.

Carried.

Motion by Director Holmes:

THAT the Board will consider approving the withdrawal by UBC of an amount from the Neighbours Fund in respect of the athletics access fee for 2022/23 in connection with the preparation of a revised Schedule F of the Neighbours Agreement.

Seconded by Director McCutcheon.

Carried.

Motion by Director Holmes:

THAT the Board’s approval of the operating budget does not constitute the UNA’s approval for UBC to withdraw an amount from the Neighbours Fund in respect of the community access fee for fiscal year 2022/23.

Seconded by Director McCutcheon.

Carried.

Motion by Director Holmes:

THAT the Board will consider approving the withdrawal by UBC of an amount from the Neighbours Fund in respect of the community access fee for 2022/23 in connection with an agreement between the UNA and UBC setting out the details of what residents will receive in return for this fee.

Seconded by Director Glasheim.

Carried.

5. Governance and Human Resources Committee Update

a. Board Rules of Procedure Review

Motion by Chair:

THAT the GHR Committee recommend that the Board direct the Governance and Human Resources Committee to review and recommend potential amendments to Part 2 – Inaugural Board Meetings (Inaugural meeting), Part 3 – Electronic Participation and Electronic Meetings (along with any other relevant sections of the Rules of Procedure that relate to electronic participation), Part 12 – Delegations, and Part 15 – Committees (in relation to electronic participation and meetings) of the UNA Board Rules of Procedure.

Seconded by Director Glasheim.

Motion by Director Holmes:

THAT the word “potential” be removed from the motion.

Seconded by Director Glasheim.

Carried.

Motion by Chair:

THAT the GHR Committee recommend that the Board direct the Governance and Human Resources Committee to review and recommend amendments to Part 2 – Inaugural Board Meetings (Inaugural meeting), Part 3 – Electronic Participation and Electronic Meetings (along with any other relevant sections of the Rules of Procedure that relate to electronic participation), Part 12 – Delegations, and Part 15 – Committees (in relation to electronic participation and meetings) of the UNA Board Rules of Procedure.

Seconded by Director Glasheim.

Carried.

6. Community Engagement Advisory Committee Update

a. Survey

Motion by Chair:

THAT the Board direct the Governance and Human Resources Committee to recommend a new process for the appointment of a Director pursuant to Section 6.7 of the UNA Bylaws.

Seconded by Director McCutcheon.

Carried.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Commissionaires BC Services Agreement Renewal

Motion by Chair:

THAT the Board approve the attached 2022 – 2023 Commissionaires BC Services Agreement and authorize the Chair to execute the agreement.

Seconded by Director Holmes.

Carried.

I. ADJOURNMENT

The meeting adjourned at 8:24 p.m.

The Board moved into a Closed Session to discuss the appointment of an individual to fill a vacancy on the Board; and the appointment of individuals other than Directors to, or removal from, a committee, working group, or other body.