



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Eagle Glassheim
Jane Kang

Ali Mojdehi
Murray McCutcheon
Fei Liu

UBC OBSERVERS:

Carole Jolly
James Heth

AMS REPRESENTATIVE:

Erin Co

STAFF:

Sundance Topham – Chief Administrative Officer
Wegland Sit – Operations Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Marta Mikolajczyk – Administrative Assistant

*The meeting was held as a Partial Electronic Meeting with
Director Kang attending via teleconference.*

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Board Chair acknowledged that the meeting was held on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion by Chair:

That the Board approve the June 21, 2022 Meeting Agenda.

Seconded by Director Mojdehi.

Carried.

C. APPROVAL OF MINUTES

Motion by Chair:

THAT the Board approve the May 17, 2022 Open Session Minutes.

Seconded by Director McCutcheon.

Carried.

D. DELEGATIONS

None

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning presented the June 2022 report.

2. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon, provided a verbal update to the Board.

F. REPORTS

1. Management Report

The Management report was received by the Board.

2. Community Engagement Advisory Committee Update

a. Community Engagement Survey 2022

Ryan Williams of TWI Surveys made a presentation to the Board.

b. April 27, 2022 Approved Minutes

The Minutes were received by the Board.

3. Campus Resident Replacement Options

Motion by Director Glasheim:

THAT the Board direct staff to further explore Option 3 and report back at a future meeting.

Seconded by Director Mojdehi.

Carried.

4. 2022 Annual General Meeting Planning

Motion by Chair:

THAT the Board confirm that the UNA will hold the 2022 Annual General Meeting on Wednesday, September 28, 2022 commencing at 7:00 pm at the Wesbrook Community Centre, with in-person attendance.

Seconded by Director Glasheim.

Carried.

Motion by Chair:

THAT the Board approve the 2022 Notice of AGM and Proxy Form, as amended.

Seconded by Director Glassheim.

Carried.

5. Community Amenity Charges Update

The Chief Administrative Officer presented the report to the Board.

6. UNA Recreation – Program and Volunteer Board Update

The Recreation Manager presented the report to the Board.

The Board took a short recess at 7:38 p.m.

The Board reconvened at 7:52 p.m.

7. Finance Committee Update

a. Fiscal 2021/22 Financial Results (Preliminary)

The Finance Manager presented the report to the Board.

b. Fiscal 2021/22 – Year End Audit Plan

c. 2022-23 Insurance Renewal Update

Motion by Director Holmes

THAT the Board authorize the Chief Administrative Officer to enter into the UNA's insurance coverage for the period from July 1, 2022 to June 30, 2023.

Seconded by Director McCutcheon.

Carried.

d. Community Field Replacement Reserve

Motion by Director Homes:

THAT the Board agree to allow UBC to transfer the budgeted amount of \$60,000 to the Community Field Replacement Reserve in the Neighbours Fund for fiscal year 2022/23.

Seconded by Director Kang.

Carried.

Motion by Director Holmes:

THAT the Board direct staff to cash out the GIC in which the Capital Reserve Fund is invested and reinvest the proceeds in a two-year GIC with Royal Bank.

Seconded by Director Mojdehi.

Carried.

8. Governance and Human Resources Committee Update

a. Board Rules of Procedure Report

Motion by Chair:

THAT the Board replace the Board Rules of Procedure approved at its April 19, 2022 meeting with the revised Board Rules of Procedure drafted by Director Holmes.

Seconded by Director Glassheim.

Carried.

9. Land Use Advisory Committee Update

Director McCutcheon provided a verbal update to the Board.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Recreational Facilities for Youth in Wesbrook – Proposed Letter to UPCPT

Motion by Director Glassheim:

THAT the UNA Board send Campus and Community Planning and UBC Properties Trust a letter advocating for an additional outdoor recreation facility, catering to youth, in the Wesbrook neighbourhood.

Seconded by Director Kang.

Carried.

Motion by Director Holmes:

THAT the letter be made be publicly available once sent.

Seconded by Director Liu.

Carried.

2. July UNA Board Meeting

The Board determined that the July 19, 2022 meeting will be held electronically.

I. ADJOURNMENT

The meeting adjourned at 8 :37 p.m.