



## MINUTES

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### PRESENT:

Richard Watson – Chair  
Eagle Glassheim  
Jane Kang

Murray McCutcheon  
Fei Liu

### UBC OBSERVERS:

James Heth  
Carole Jolly

### STAFF:

Sundance Topham – Chief Administrative Officer  
Wegland Sit – Operations Manager  
Glenda Ollero – Communications Manager  
Athena Koon – Finance Manager  
Marta Mikolajczyk – Administrative Assistant

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### A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Board Chair acknowledged that the meeting was held online, but regularly met on the unceded traditional territory of the Musqueam people.

### B. APPROVAL OF AGENDA

**Motion** by Chair:

That the Board approve the July 19, 2022 Meeting Agenda.

**Seconded** by Director Kang.

**Carried.**

### C. APPROVAL OF MINUTES

**Motion** by Chair:

THAT the Board approve the June 21, 2022 Open Session Minutes.

**Seconded** by Director McCutcheon.

**Carried.**

#### D. DELEGATIONS

None

#### E. EXTERNAL REPORTS AND PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning presented the June 2022 report.

2. UBC RCMP Detachment Update

Sergeant Chuck Lan provided a verbal update to the Board.

3. Electoral Area A Report

The July 2022 report was received by the Board.

#### F. REPORTS

1. UNA Draft Strategic Plan Presentation

Allan Nielson of Nielson Strategies presented the UNA Draft Strategic Plan

2. Finance Committee Update

a. Audited Financial Statements and Report to Board (Draft)

Rob Matty, Partner, Johnsen Archer LLP and Prabh Toor, Manager, Johnsen Archer LLP presented the Audited Financial Statements and the accompanying report to the Board.

**Motion** by Chair:

THAT the Board approve the UNA's financial statements for the year ended March 31, 2022, and that the Chair be authorized to sign the financial statements on behalf of the Board to confirm that approval has been given.

**Seconded** by Director McCutcheon.

**Carried.**

b. Appointing an Auditor for the next AGM

**Motion** by Chair:

THAT the Committee recommend to the Board that a motion approving Johnsen Archer LLP as the UNA's Auditor be placed on the agenda for the 2022 Annual General Meeting.

**Seconded** by Director Kang.

**Carried.**

- c. 2022-23 Insurance Renewal Update  
The Chief Administrative Officer provided a verbal update to the Board.
- 3. Management Report  
The Management report was received by the Board.
- 4. First Quarter Work Plan  
The First Quarter Work Plan was received for information.
- 5. Events Schedule and Neighbours Day Update  
The Recreation Manager presented the report to the Board.

**G. UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

- 1. 2022.07.05 Letter from Michael White, Associate Vice President Campus and Community Planning r.e. University Neighbourhood Childcare Services and Elementary Schools  
The letter was received by the Board.

**I. ADJOURNMENT**

The meeting adjourned at 7:39 p.m.

The Board adjourned into a Closed Session to discuss the approval of minutes for a closed session or restricted closed session of a Board meeting; and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests