



MINUTES

PRESENT:

Richard Watson – Chair
Eagle Glassheim
Jane Kang

Fei Liu
Bill Holmes

UBC OBSERVERS:

Carole Jolly
Holly Shepherd

STAFF:

Sundance Topham – Chief Administrative Officer
Wegland Sit – Operations Manager
Glenda Ollero – Communications Manager
Athena Koon – Finance Manager
Dave Gillis – Recreation Manager

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board Meeting was called to order at 5:35 p.m.

The Board Chair acknowledged that the meeting was held on the unceded traditional territory of the Musqueam people.

B. APPROVAL OF AGENDA

Motion by: Richard Watson

That the Board approve the October 18, 2022 Meeting Agenda.

Seconded by: Fei Liu

Carried.

C. APPROVAL OF MINUTES

Motion by: Bill Holmes

That the Board approve the September 22, 2022 Meeting Minutes as circulated with the amendments as discussed.

Seconded by: Eagle Glassheim

Carried as amended.

D. DELEGATIONS

October 18, 2022

1. UNA 2022-23 Campus Vision 2050 Engagement

Joanne Proft, Associate Director, Community Planning, Campus and Community Planning and Madeleine Zammar, Manager, Engagement, Campus and Community Planning delivered a verbal summary of the UNA 2022-23 Campus Vision 2050 Fall Engagement report.

2. Newcomers Support

Sandy Zhao, volunteer lead for Newcomers Support Program at the Wesbrook Community Centre, spoke about her experience with the program and asked the Board to provide more resources and support for newcomers.

E. EXTERNAL REPORTS AND PRESENTATIONS

1. UBC RCMP Detachment Update – Staff-Sergeant Chuck Lan

Staff-Sergeant Chuck Lan provided a verbal update to the Board.

2. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning presented the October 2022 report.

3. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon's October 2022 verbal report was received by the Board.

F. REPORTS

1. Management Report

The Management Report was received by the Board.

2. 2022-23 UNA Staff Work Plan – 2nd Quarter Update

The 2022-23 UNA Staff Work Plan – 2nd Quarter Update was received by the Board.

3. Finance Committee Update

a. 2023/24 Budget Timeline

The Finance Manager presented the report to the Board.

b. 2021-22 Neighbours' Fund Financial Statements

The Finance Manager presented the report to the Board.

The Board paused the meeting at 7:00 p.m. for a dinner break.

The Open Session recommenced at 7:15 p.m.

c. Establishment of UNA Capital Reserve

Motion by: Bill Holmes

THAT the Board

- i. Establish a capital reserve in the UNA's financial statements;
- ii. Approve the transfer of \$700,000 from unrestricted net assets to the capital reserve;
- iii. Require that Board approval be obtained for transfers from the capital reserve; and,
- iv. Direct staff to develop a policy for transfers to and from the capital reserve, for Board approval on the recommendation of the Finance and Audit Committee.

Seconded by: Fei Liu

Carried.

4. Neighbours Agreement Committee Update

Director Holmes provided an update to the Board.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Community Security Assistance

Director Liu raised security-related ideas to the Board. Staff provided some insights and proposed further meetings to discuss.

2. Community Garden in Chancellor Place Neighbourhood - Request to investigate possibilities

Motion by: Richard Watson

THAT the Board direct UNA staff to investigate the possibilities for a community garden in the Chancellor Place neighbourhood and report back with a recommendation.

Seconded by: Bill Holmes

Carried.

3. UBC Student Project – Chinese Newcomers Survey – Request for UNA Assistance

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Director Watson introduced Dr. Henry Yu who has offered his expertise in research to create a collaborative project that might benefit the community. Staff will be coordinating with Dr. Yu regarding partnering opportunities.

I. ADJOURNMENT

The meeting adjourned at 8:15 p.m.

a. **Motion** by: Richard Watson

THAT the Board adjourn into a Closed Session to discuss dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests,

AND THAT the AMS Designated Student and UBC Members be excluded from the Closed Session because of potential adverse interest.

Seconded by: Jane Kang

Carried.