



MINUTES

PRESENT:

Bill Holmes – Acting Chair
Jane Kang
Ali Mojdehi

Eagle Glassheim

UBC OBSERVERS:

Carole Jolly
Silvia Magnano

STAFF:

Sundance Topham – Chief Administrative Officer
Wegland Sit – Operations Manager
Athena Koon – Finance Manager
Glenda Ollero – Communications Manager
Dave Gillis – Recreation Manager
Marta Mikolajczyk – Administrative Assistant

A. CALL TO ORDER

Director Glassheim acknowledged that the meeting was held on the unceded traditional territory of the Musqueam people.

Motion by Director Glassheim:

THAT Director Holmes be nominated to preside as Acting Chair of the meeting.

Seconded by Director Mojdehi.

Carried.

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Acting Chair extended a welcome to the newly appointed UBC member, Silvia Magnano, Manager at UBC Treasury Contracts & Real Estate.

B. APPROVAL OF AGENDA

Motion by Acting Chair:

That the Board approve the March 21, 2023 Meeting Agenda.

Seconded by Director Glassheim.

Carried.



C. APPROVAL OF MINUTES

The Acting Chair requested that the motions under item F.2. be corrected to reflect “Motion by Director Holmes”.

The Acting Chair requested that the spelling in item F.2.d. be corrected to reflect “the report”.

Motion by Acting Chair:

THAT the Board approve the February 21, 2023 Open Session Minutes as circulated, with corrections.

Seconded by Director Kang.

Carried.

D. DELEGATIONS

None

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning, presented the January 2023 report contained in the agenda package.

2. Electoral Area A Report

There was no discussion of the report.

F. REPORTS

1. Management Report

The Management team summarized their respective reports contained in the agenda package, followed by questions from the Board.

2. Community Newspaper Name Selection

The Communications Manager summarized the report contained in the agenda package.

Motion by Acting Chair:

THAT the Board approve the name “The Campus Resident” for the new community newspaper.

Seconded by Director Mojdehi.

Carried.



3. Update on Partnership Opportunities with MiniVillage

The Communications Manager presented the report contained in the agenda package.

Motion by Acting Chair:

THAT the Board

- a. Direct staff to prepare an agreement between the UNA and MiniVillage based on the terms contained in the March 14, 2023 report of the Communications Manager, and
- b. Authorize the Chief Administrative Officer to sign the agreement on behalf of the UNA.

Seconded by Director Glassheim.

Carried.

4. Contingency Reserve Withdrawal – WCC Emergency Repairs

The Chief Administrative Officer presented the report contained in the agenda package.

Motion by Acting Chair:

THAT the Board request that UBC

- a. Withdraw from the Neighbours Fund Contingency Reserve and pay to the UNA an amount equal to the UNA's expenditures incurred (other than GST) because of equipment and sprinkler failures in December 2022 at the Wesbrook Community Centre, which amount is approximately \$23,000, and
- b. Provide the UNA with written confirmation that the Neighbours Fund may be used to make the payment to the UNA.

Seconded by Director Kang.

Carried.

Motion by Acting Chair:

THAT the Board approve the withdrawal by UBC of a further amount from the Contingency Reserve equal to 33-1/3% of the amount of GST payable by UBC in respect of the requested payment to the UNA.

Seconded by Director Mojdehi.

Carried.

The UBC members stated that they were in agreement with the above decisions.



5. Commissionaires BC Services Agreement Renewal 2023-24

The Operations Manager presented the report contained in the agenda package.

Motion by Acting Chair:

THAT the Board

- a. Approve the proposed agreement between the UNA and The British Columbia Corps of Commissionaires for the period April 1, 2023 to March 31, 2024, that was provided to the Board on March 21, 2023.
- b. Authorize the Chair to sign the agreement on behalf of the UNA.

Seconded by Director Glassheim.

Amendment by Acting Chair:

THAT “Chair” be replaced with “Chief Administrative Officer.

Seconded by Director Glassheim.

Carried.

Motion was approved as amended.

6. Finance & Audit Committee Update

- a. Neighbours’ Fund Investment

The Finance Manager presented the report contained in the agenda package.

Motion by Director Mojdehi:

THAT the Board direct the Finance Manager to inform UBC Treasury to “invest” \$3M of the Neighbours’ Fund for a three-year term.

Seconded by Acting Chair.

Carried.

7. Neighbours Agreement Committee Update – Acting Chair

The Acting Chair presented a summary of the report contained in the agenda package followed by a question from Director Glassheim.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

None



I. ADJOURNMENT

Motion by Acting Chair:

THAT the Board adjourn into a Closed Session to discuss dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests, and approval of minutes for a closed session or restricted closed session of a Board meeting, and the appointment of individuals other than Directors to, or removal from, a committee, working group, or other body.

Seconded by Director Kang.

Carried.

The meeting adjourned at 6:36 p.m.