



VOLUNTEER ROLE DESCRIPTION

POSITION:	English Instructors and Substitutes
AVAILABLE POSITIONS:	2-4 Volunteers
EFFECTIVE DATE:	Sept 1, 2023
DEPARTMENT:	Recreation
REPORTS TO:	Volunteer Coordinator

OBJECTIVE

English Conversation or Grammar Instructor is a volunteer position that provides opportunities for adult English Language Learners to practice and improve their English skills.

OVERALL GOALS FOR THE POSITION

1. Create a welcoming and inclusive environment where people can practice conversational English.
2. Encourage participants to interact and become more comfortable speaking English.

ROLES AND RESPONSIBILITIES

1. Plan discussion topics and/or activities for adult English Language Learners.
2. Develop positive relationships with participants to help build a sense of community.
3. Ensure the room is clean and tidy at the end of the session.

REQUIREMENTS:

- Must be age 16+
- Fluency in English.
- Enthusiasm and patience.
- Must obtain a Criminal Record Check with Vulnerable Sectors Clearance prior to starting (online link or request letter will be provided)

ROLE PARTICULARS

- Variable days, times and levels
- This is an excellent opportunity for two friends to volunteer together.
- **Current openings:**
 - Advanced English Conversation, Fridays from 10:00 am – 11:30 am at the Old Barn
 - Beginner English Grammar, Thursdays from 10:00 am – 11:30 am at Wesbrook Community Centre
 - Substitutes, variable days, and times

Please send a letter of interest to lquamme@myuna.ca.

Application Deadline: Open until filled.