



VOLUNTEER ROLE DESCRIPTION

POSITION:	Seniors Drop-In Host
AVAILABLE POSITIONS:	2 Volunteers
EFFECTIVE DATE:	Sept 1, 2023
DEPARTMENT:	Recreation
REPORTS TO:	Seniors Coordinator

OBJECTIVE

The Seniors Drop-In Host is a volunteer position that works with the Seniors Coordinator to plan and manage the Seniors Drop-In program.

OVERALL GOALS FOR THE POSITION

1. Animate the Senior Centre through drop-in programming.
2. Create a welcoming and inclusive environment where seniors can come together to engage in activities and build social connections.
3. Encourage participants to interact and foster positive relationships.

ROLES AND RESPONSIBILITIES

1. Work with the Seniors Coordinator to plan and implement a variety of activities and/or resource and discussion topics.
2. Share resources and information.
3. Set up coffee, tea, and any materials for the session.
4. Ensure the room is clean and tidy at the end of the session.
5. Develop positive relationships with participants to help build a sense of community.

REQUIREMENTS:

- Must be age 16+
- A commitment to supporting healthy aging through community building, resource sharing and activities.
- Must obtain a Criminal Record Check with Vulnerable Sectors Clearance prior to starting (online link or request letter will be provided)

ROLE PARTICULARS

- Be available on Wednesdays from 8:45 am – 11:15 am
- This is an excellent opportunity for two friends to volunteer together.

Please send a letter of interest to lquamme@myuna.ca.

Application Deadline: Open until filled.