



## MINUTES

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### **PRESENT:**

Richard Watson – Chair  
Murray McCutcheon  
Fei Liu  
Jane Kang  
Eagle Glasheim

### **UBC OBSERVERS:**

Carole Jolly  
Silvia Magnano

### **STAFF:**

Sundance Topham – Chief Administrative Officer  
Wegland Sit – Operations Manager  
Athena Koon – Finance Manager  
Glenda Ollero – Communications Manager  
Robyn Chan – Sustainability Specialist  
Dave Gillis – Recreation Manager  
Abdalla Hobi – IT Specialist (*leaves at 6:41pm*)  
Emmanuel Samoglou – Communication Specialist  
Chris Hakim – Corporate Services Specialist

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### **A. CALL TO ORDER**

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:32 p.m.

The Chair acknowledged that the meeting was held on the traditional and unceded territories of the Musqueam people.

### **B. APPROVAL OF AGENDA**

**Moved** by the Chair

**Seconded** by Director Glasheim

*THAT the Board approve the September 19, 2023 Agenda as circulated.*

**Carried.**

### **C. APPROVAL OF MINUTES**

**Moved** by the Chair

**Seconded** by Director Kang



*THAT the Board approve the July 18, 2023 Open Session Minutes as circulated.*

**Carried.**

#### **D. DELEGATIONS**

None.

#### **E. EXTERNAL REPORTS & PRESENTATIONS**

1. Campus and Community Planning Neighbourhood Campus Action Plan Update

Chris Fay, UBC Director of Strategic Policy, and Kerry Shaw, UBC Senior Sustainable Energy Planner, presented the update contained in the meeting package, followed by questions from the Board.

2. Campus and Community Planning Report

Carole Jolly, UBC Director of Community Development and Engagement, presented the September 2023 report contained in the meeting package, followed by questions from the Board.

#### **F. REPORTS**

1. August & September 2023 Management Report

The Management team presented their respective reports contained in the meeting package, followed by questions from the Board.

2. Appointment of the Chair of the 2023 UNA Annual General Meeting

The Corporate Services Specialist presented the report contained in the meeting package. No questions followed.

**Moved** by the Chair

**Seconded** by Director McCutcheon

*THAT the Board appoint Eagle Glassheim as the chair of the 2023 UNA Annual General Meeting.*

**Carried.**

3. Fiscal 2023/24 Q1 Financial Results

The Finance Manager presented the report contained in the meeting package, followed by questions from the Board.

4. Vista Point Childcare Facility Sublicense and Operating Agreement Modification and Fourth Extension

The Operations Manager presented the report contained in the meeting package, followed by questions from the Board.

**Moved** by the Chair

**Seconded** by Director Glassheim



*THAT the Board approve the attached Childcare Facility Sublicense and Operating Agreement Modification and Fourth Extension and authorize the Chair to execute the agreement.*

**Carried.**

5. Off Leash Dog Area – South Campus Greenway

The Chief Administrative Officer presented the report contained in the meeting package, followed by questions from the Board.

**Moved** by Director Glassheim

**Seconded** by Director Kang

*THAT the Board appoint Chair Watson, Director Glassheim, and Director Kang to a working group to investigate off-leash dog areas with UBC Campus and Community Planning and provide recommendations to the UNA Board.*

**Carried.**

6. Dog Leash Regulatory Rules Options

The Chief Administrative Officer presented the report contained in the meeting package, followed by questions from the Board and general discussion. The Board provided general feedback that further consideration of dog leash regulatory rules should follow after the work on designating an off-leash dog area has been settled.

7. Community Engagement Advisory Committee Update

Director Kang provided a verbal update. No questions followed.

a. May 24, 2023 Approved Minutes

There was no discussion regarding the meeting minutes.

**G. UNFINISHED BUSINESS**

None.

**H. NEW BUSINESS**

None.

**I. ADJOURNMENT**

**Moved** by the Chair

**Seconded** by Director McCutcheon

*THAT the Board adjourn into a Closed Session to discuss the appointment of individuals other than Directors to, or removal from, a committee, working group, or other body; the appointment of an individual to fill a vacancy on the Board; and the approval of minutes for a closed session or restricted closed session of a Board meeting.*

**Carried.**



**UNA BOARD OF DIRECTORS MEETING**  
**Open Session**

September 19, 2023

The meeting adjourned at 7:04 p.m.