



AGENDA

<https://us06web.zoom.us/j/84624989602>

Meeting ID: 846 2498 9602

A. CALL TO ORDER

B. NEW AMS MEMBER APPOINTMENT

- **Joshua Kim** (to replace Alexandra Bailey)

C. APPROVAL OF AGENDA

- **Motion:** THAT the Committee approve the November 15, 2023 agenda as circulated.

D. APPROVAL OF MINUTES

- **Motion:** THAT the Committee approve the November 1, 2023 minutes as circulated.
- **Attachment:** Draft Minutes (November 1, 2023)

E. ITEMS / REPORTS

- **Progress Updates on Pre-Christmas Carol Singing and Masquerade Party**
 - i. **Introduction** (Glenda Ollero, Staff Liaison)
 - ii. **Discussion**
 - Date/Venue Confirmation
 - UNA Staff Support for Day of Event (Ruta Zasite)
 - Promotional Poster
 - Carolers/Singers
 - Refreshments/Snacks
 - Other Activities
 - iii. **Motion/s** (if any)

F. ADJOURNMENT

- **Motion:** THAT this meeting of the CEAC be adjourned.



MINUTES

PRESENT:

Jane Kang, Chair
Alice Bradley
Paul Li

Nidhi Raina (departed at approximately
5:20 p.m.)

REGRETS:

Amer Abirafeh
Joshua Kim

STAFF:

Glenda Ollero, Communications Manager

RECORDING SECRETARY:

Carol Lee, Mosaic Writing Group (from recording)

A. CALL TO ORDER

Jane Kang, Chair, called the University Neighbourhoods Association (UNA) Community Engagement Advisory Committee (CEAC) meeting to order at approximately 4:30 p.m.

B. MEMBER APPOINTMENT

The Chair welcomed Joshua Kim as a new member of the UNA CEAC, replacing Alexandra Bailey, and led a round of self-introductions

C. APPROVAL OF AGENDA

Draft agenda of the November 1, 2023 UNA CEAC meeting was provided with the agenda material.

It was moved (Jane Kang) and seconded (Alice Bradley)

THAT the University Neighbourhoods Association Community Engagement Advisory Committee approves the November 1, 2023 agenda, as circulated.

Carried

D. APPROVAL OF MINUTES

Draft minutes of the July 26, 2023 UNA CEAC meeting was provided with the agenda material.

It was moved (Nidhi Raina) and seconded (Alice Bradley)

THAT the University Neighbourhoods Association Community Engagement Advisory Committee approves the July 26, 2023 minutes, as circulated.

Carried

E. ITEMS/REPORTS

1. Invitation to Participate in UNA Winter Festival

UNA Winter Festival poster was provided with the agenda material.

i. Introduction

Glenda Ollero, Communications Manager, reviewed the poster provided with the agenda material providing information on the UNA Winter Festival.

ii. Discussion

Discussion ensued on:

- Suggestion to hold a separate small evening event organized by CEAC:
 - Invite the UBC Choir to lead the carol singing
 - Suggestion to collect donations for the food bank
- Agreement that the CEAC will not participate in the Winter Festival.

2. Proposal for a Pre-Christmas Carol Singing and Masquerade Party

Document titled "Proposal for a Pre-Christmas Carol Singing and Masquerade Party" was provided with the agenda material.

ii. Introduction

Paul Li reviewed the document provided with the agenda material.

ii. Discussion

Discussion ensued on:

- Confirmation that the CEAC budget has sufficient funds to provide hot chocolate and snacks to attendees
- Suggestion to create themes for masquerade party costumes
- The appropriate venue for an event that will include dancing and singing:
 - The expectation that the gym will not be available at short notice
 - Suggestion that the event be held after the December 15, 2023 to improve the likelihood of the gym being available
 - Whether the carol singing could be held outdoors if there are no suitable indoor venues available
- The availability of UNA staff to support the CEAC event.

Action Item (01): *Alice Bradley to contact the UBC Music School to lead the carol singing at the CEAC event.*

Action Item (02): *Glenda Ollero to identify venue options for the CEAC carol singing and masquerade party event between December 15 and 23, 2023 for the CEAC's consideration.*

Member Departed

Nidhi Raina departed the meeting at approximately 5:20 p.m.

iii. Motion

It was moved (Jane Kang) and seconded (Alice Bradley)

THAT the University Neighbourhoods Association Community Engagement Advisory Committee agrees to host a pre-Christmas Carol Singing and Masquerade Party on a date to be determined.

Carried

F. ADJOURNMENT

The next meeting of the UNA CEAC was scheduled for December 15, 2023 at 4:30 p.m.

The University Neighbourhoods Association Community Engagement Advisory Committee meeting adjourned at approximately 5:25 p.m.