



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Eagle Glassheim
Fei Liu
Jane Kang
Murray McCutcheon

UBC MEMBERS:

Carole Jolly
Silvia Magnano

AMS DESIGNATED MEMBER:

Joshua Kim (*leaves at 7:20 p.m.*)

STAFF:

Sundance Topham – Chief Administrative Officer
Abdalla Hobi – IT Specialist (*leaves at 6:34 p.m.*)
Athena Koon – Finance Manager
Chris Hakim – Corporate Services Specialist
Dave Gillis – Recreation Manager
Emmanuel Samoglou – Communication Specialist
Glenda Ollero – Communications Manager
Robyn Chan – Sustainability Specialist
Wegland Sit – Operations Manager

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Chair acknowledged that the meeting was held on the traditional and unceded territories of the Musqueam people.

The Chair welcomed Joshua Kim, the new AMS Designated Student, who has been appointed in place of Tina Tong.

The Board paid its respects to Prod Laquian, a former UNA Chair, who passed away on October 7, 2023. The Chair and Director Holmes shared remarks, commemorating his life and service to the UNA.



B. APPROVAL OF AGENDA

MOVED by the Chair

SECONDED by Director McCutcheon

THAT the Board approve the October 17, 2023 Agenda, as circulated.

CARRIED

C. APPROVAL OF MINUTES

The Board discussed the format in which its meeting minutes are recorded in.

MOVED by the Chair

SECONDED by Director McCutcheon

THAT the Board approve the September 19, 2023 Open Session Minutes, as circulated.

CARRIED

D. DELEGATIONS

1. TransLink Area Transport Plan

Adam Loughheed, TransLink Planner, and Angus Beaty, TransLink Planner, presented the presentation contained in the meeting package, followed by questions from the Board.

2. Operational Efficiency and Budgeting Concerns

Brad Chen, a Resident Member, presented the presentation contained in the meeting package, followed by questions from the Board.

E. EXTERNAL REPORTS & PRESENTATIONS

1. RCMP Update

Chuck Lan, RCMP Detachment Commander Staff Sergeant, provided a verbal report, followed by questions from the Board.

2. Campus and Community Planning Report

Carole Jolly, UBC Director of Community Development and Engagement, presented the October 2023 report contained in the meeting package, followed by a comment from the Board.

3. Electoral Area A Monthly Report

Jen McCutcheon, Electoral Area A Director, presented the report contained in the meeting package, followed by questions from the Board.

F. REPORTS

1. October 2023 Management Report



The Management team presented their respective reports contained in the meeting package, followed by questions from the Board.

The Board thanked the Chief Administrative Officer for his years of service to the UNA. The Chair, on behalf of the Board, presented the Chief Administrative Officer a gift for his service and contributions to the UNA.

2. UNA AGM 2023 and Bylaws Report

The Corporate Services Specialist presented the report contained in the meeting package, followed by a comment from the Board.

3. Hawthorn Community Garden Plot Replacement

The Sustainability Specialist presented the report contained in the meeting package, followed by questions from the Board.

MOVED by the Chair

SECONDED by Director Holmes

THAT the Board request that UBC

- a) withdraw from the Capital Replacement Reserve and pay to the UNA an amount equal to the UNA's expenditures to be incurred (other than GST) for the Hawthorn Community Garden Plot Replacement, which amount is estimated to be approximately \$70,000.*
- b) provide the UNA with written confirmation that the Neighbours' Fund may be used to make the payment to the UNA.*

AND THAT the Board approve the withdrawal by UBC of a further amount from the Capital Replacement Reserve equal to 33-1/3% of the amount of GST payable by UBC in respect of the requested payment to the UNA.

CARRIED

4. 2023/24 UNA Staff Work Plan – 2nd Quarter Update

The Chief Administrative Officer presented the report contained in the meeting package. No questions followed.

5. Land Acknowledgement Report

The Communications Manager presented the report contained in the meeting package, followed by questions from the Board. The Board referred the matter of adding a land acknowledgement to the UNA website back to staff for further consideration.



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The Board recessed at 7:16 p.m. and reconvened at 7:37 p.m.

Joshua Kim left at 7:20 p.m.

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6. Wesbrook Community Field Discussion

The Operations Manager presented the report contained in the meeting package, followed by questions from the Board. The Board referred the matter of a recommended an infill material choice for the Wesbrook Community Field back to staff for further consideration and investigation.

MOVED by Director McCutcheon

SECONDED by Director Glassheim

THAT the UNA staff conduct further research into alternatives to SBR crumb rubber infill artificial fields, such research to include more environmentally friendly and natural compound alternatives, and bring back a report to the UNA Board for further consideration.

CARRIED

7. Thunderbird Stadium Liquor License Update

The Chief Administrative Officer presented the report contained in the meeting package. No questions followed.

8. Finance & Audit Committee Update

a. 2024/25 Budget Process and Timing

The Finance Manager presented the report contained in the meeting package, followed by questions from the Board. The Board discussed how Resident Members can engage with the UNA on its annual budget.

b. Neighbours' Fund Audited Financial Statements

The Finance Manager presented the report contained in the meeting package. No questions followed.

9. Neighbours' Agreement Committee Update

Director Holmes presented the report contained in the meeting package, followed by questions from the Board.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.



I. ADJOURNMENT

MOVED by the Chair

SECONDED by Director Kang

THAT the Board adjourn into a Closed Session to discuss discussions and dealings with other entities or individuals where disclosure of the information could be harmful to the UNA's interests; employee relations and other human resources matters; and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

The meeting adjourned into a closed session at 8:46 p.m.

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