



VOLUNTEER ROLE DESCRIPTION

POSITION:	English Instructors and Substitutes
AVAILABLE POSITIONS:	2-4 Volunteers
EFFECTIVE DATE:	March 1, 2024
DEPARTMENT:	Recreation
REPORTS TO:	Volunteer Coordinator

OBJECTIVE

English Conversation or Grammar Instructor is a volunteer position that leads weekly programs that provide adult English Language Learners the opportunity to practice and improve their English skills.

OVERALL GOALS FOR THE POSITION

1. Create a welcoming and inclusive environment where people can practice conversational English.
2. Encourage participants to interact and become more comfortable speaking English.

ROLES AND RESPONSIBILITIES

1. Plan discussion topics and/or activities for adult English Language Learners.
2. Develop positive relationships with participants to help build a sense of community.
3. Ensure the room is clean and tidy at the end of the session.

REQUIREMENTS:

- Fluent in English.
- Experience working with non-English speaking populations.
- Must obtain a Criminal Record Check with Vulnerable Sectors Clearance prior to starting (online link or request letter will be provided)
- Ages 16+

ROLE PARTICULARS

- Variable days, times and levels
- This is an excellent opportunity for two friends to volunteer together.

Please send a letter of interest to: volunteer@myuna.ca.

Application Deadline: Open until filled.