



MINUTES

PRESENT:

Eagle Glassheim – Chair
Evan Luo – Secretary
Jake Wiebe
Michael Kerns
Ronald Bourgeois
Sandy Song (via videoconference)
Yanbo (Paul) Li (via videoconference)

UBC MEMBERS:

Carole Jolly
Holly Shepherd

STAFF:

Paul Thorkelsson – Chief Administrative Officer
Athena Koon – Finance Manager (via videoconference)
Chris Hakim – Corporate Services Specialist
Dave Gillis – Recreation Manager
Emmanuel Samoglou – Social Media Specialist
Glenda Ollero – Communications Manager
Wegland Sit – Operations Manager

GUESTS:

Drew Ferrari – Senior Advisor, Stakeholder Relations, TransLink (via videoconference)
Iona Bonamis – Lead Planner, Area Transport Planning, TransLink (via videoconference)

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:30 p.m.

The Chair acknowledged that the UNA is situated on and that the meeting was being held on the traditional and unceded territories of the Musqueam people.

B. APPROVAL OF AGENDA

MOVED by Director Bourgeois

SECONDED by Director Wiebe

THAT the Board approve the February 18, 2025 open session agenda, as circulated.

CARRIED



C. APPROVAL OF MINUTES

MOVED by Director Wiebe

SECONDED by Director Luo

THAT the Board approve the January 21, 2025 open session meeting minutes, as circulated.

CARRIED

D. DELEGATIONS

None.

E. EXTERNAL REPORTS & PRESENTATIONS

1. TransLink Burrard Peninsula Area Transport Plan Phase 2 Consultation Presentation

Drew Ferrari, Senior Advisor, Stakeholder Relations, for TransLink and Iona Bonamis, Lead Planner, Area Transport Planning, for TransLink provided a presentation, followed by questions from the Board.

2. UBC Campus and Community Planning Report

Carole Jolly, the UBC Director of Community Development and Transportation, presented the report contained in the meeting package, followed by a question from the Board.

3. Electoral Area A Monthly Report

The report contained in the meeting package was presented, followed by comments from the Board.

F. REPORTS

1. February 2025 Management Report

The Management team presented their respective reports contained in the meeting package, followed by questions and comments from the Board.

It was noted that the UNA has worked with UBC to provide additional spaces dedicated to pickleball programs in UBC's facilities.

2. FY2024/25 Staff Work Plan Q3 Report

The Chief Administrative Officer presented the report contained in the meeting package, followed by comments from the Board.

3. Finance & Audit Committee Update

a. Final Draft FY2025/26 UNA Annual Budget Report

The Finance Manager presented the report contained in the meeting package, followed by questions from and discussion amongst the Board.



MOVED by Director Wiebe

SECONDED by Director Bourgeois

THAT the Board approve the FY2025/26 operating and capital budgets, and, pursuant to section 13.5 of the Neighbours Agreement 2024, direct staff to deliver the budget summaries to UBC for approval.

CARRIED

b. FY2024/25 UNA Q3 Financial Results Report

The Finance Manager presented the report contained in the meeting package. No questions followed.

* * * *

Director Li joined the meeting at 6:48 p.m.

* * * *

4. Governance & Human Resources Committee Update

a. UNA Board Rules of Procedure Revisions Report

The Corporate Services Specialist presented the report contained in the meeting package, followed by a question from the Board.

MOVED by the Chair

SECONDED by Director Wiebe

THAT the Board approve the proposed revisions to the Board Rules of Procedure, as circulated.

CARRIED

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

1. UNA US-Canada Products and Services Procurement Discussion

Director Luo provided background on the item, followed by a discussion amongst the Board.

I. ADJOURNMENT

MOVED by the Chair

SECONDED by Director Bourgeois

THAT the Board adjourn into a closed session to discuss matters that are, or are related to, discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's



UNIVERSITY
NEIGHBOURHOODS
ASSOCIATION

UNA BOARD OF DIRECTORS MEETING
Open Session

Tuesday, February 18, 2025
Wesbrook Community Centre

interests; employee relations and other human resources matters; the appointment of individuals other than Directors to, or removal from, a committee, working group, or other body; and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

The meeting adjourned into a closed session at 7:02 p.m.

* * * *