

NOTICE OF 2025 ANNUAL GENERAL MEETING

Please be advised that the **2025 Annual General Meeting (AGM)** of the University Neighbourhoods Association (UNA) will be held on **Tuesday, September 23, 2025, 7 p.m. at the Wesbrook Community Centre, 3335 Webber Lane**. This notice and agenda can also be found on the UNA website at myuna.ca/agm.

AGENDA

Eagle Glassheim, Chair

The following business will be conducted at the 2025 Annual General Meeting:

A. Introduction

1. Review of Meeting Procedure
2. Motion to Adopt the Agenda
3. Motion to Approve the 2024 AGM Minutes

B. Reports

1. Chair's Annual Report
 - a. Question & Answer Period
2. UNA Finance & Audit Committee Report
 - a. Question & Answer Period
3. Presentation of UNA 2024/25 Financial Statements
 - a. Question & Answer Period
 - b. Motion to Appoint the Auditor
4. UBC Presentation on Neighbours' Fund
 - a. Question & Answer Period
5. Chief Administrative Officer's Report
 - a. Question & Answer Period

C. Other Business

D. Question & Answer Period

E. Motion to Adjourn

The UNA supports the development of vibrant, livable neighbourhoods for residents of UBC. It operates and maintains key neighbourhood infrastructure – including roads, sidewalks, community centres, and parks – and oversees public realm issues like parking and noise.

The UNA's Annual General Meeting is a chance for members to learn about the organization's financial and operational progress, and help shape its direction.

Stay informed by subscribing to the UNA's weekly newsletter at myuna.ca/newsletter.

HOW TO VOTE AT AGM

UNA Society Members may choose to vote on motions **IN-PERSON** or **BY PROXY**.

IN-PERSON

Upon registration at the venue, members must present a valid form of ID to receive their voting cards (for motions). Please arrive early to ensure that you have your materials before the Chair calls the meeting to order. Please note that voting cards will not be reissued if lost.

BY PROXY

If you are unable to attend the AGM, you may consider appointing another member as a proxyholder on your behalf by completing the enclosed **2025 AGM Proxy Form**. Note that the form is only available in English.

A member who is not a UNA Board Director can be a proxyholder for at most five other members.

Proxyholders will receive their voting materials during registration. A valid form of ID is required. Please arrive early to ensure that you have your materials before the Chair calls the meeting to order. Please note that voting cards will not be reissued if lost.

VALID FORMS OF ID

To participate at AGM, UNA Society Members must present one of the following valid forms of ID during registration:

- Driver's license (with current UNA address)
- B.C. identification card (with current UNA address)
- Government-issued ID and utility bill (with current UNA address)
- Government-issued ID and Wesbrook Properties lease
- Government-issued ID and Village Gate Homes lease
- Government-issued ID and credit card statement (with current UNA address)
- Government-issued ID and bank statement (with current UNA address)

UNIVERSITY NEIGHBOURHOODS ASSOCIATION ANNUAL GENERAL MEETING (AGM) PROXY FORM

The undersigned, being a member of the above Association, hereby appoints,

or failing this person,

as proxyholder for the undersigned to attend, act and vote on behalf of the undersigned at the
2025 Annual General Meeting of the Association to be held on September 23, 2025
and at any adjournment thereof.

Signed this _____ day of _____, 2025.

(Printed Name of UNA Society Member)

(Signature of UNA Society Member)

NOTE: The person you appoint as your proxyholder must be a UNA Society Member. Members who are not a UNA Board Director can be a proxyholder for a maximum of five (5) other members.