



MINUTES

PRESENT:

Eagle Glassheim – Chair
Evan Luo – Secretary
Jake Wiebe
Ronald Bourgeois
Sandy Song
Yanbo (Paul) Li

UBC MEMBERS:

Carole Jolly
Holly Shepherd

AMS DESIGNATED STUDENT:

Solomon Yi-Kieran

REGRETS:

Michael Kerns

STAFF:

Paul Thorkelsson – Chief Administrative Officer
Athena Koon – Finance Manager
Chris Hakim – Corporate Services Specialist
Dave Gillis – Recreation Manager
Glenda Ollero – Communications Manager
Wegland Sit – Operations Manager

GUESTS:

Paul Gill – Manager, Emergency Management & Continuity Planning, UBC Safety & Risk Services
Ran Ann Aldridge – Executive Director, UBC Safety & Risk Services

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:31 p.m.

The Chair acknowledged that the UNA is situated on and that the meeting was being held on the traditional and unceded territories of the Musqueam people.

No conflicts of interest in relation to any items on the open session meeting agenda were declared.

B. APPROVAL OF AGENDA

MOVED by the Chair



SECONDED by Director Wiebe

THAT the Board approve the June 17, 2025 open session agenda, as circulated.

CARRIED

C. APPROVAL OF MINUTES

MOVED by the Chair

SECONDED by Director Bourgeois

THAT the Board approve the May 20, 2025 open session meeting minutes, as circulated.

CARRIED

D. DELEGATIONS

None.

E. EXTERNAL REPORTS & PRESENTATIONS

1. Overview of Emergency Management at UBC Presentation

Paul Gill provided the presentation contained in the meeting package, followed by questions and comments from the Board.

2. UBC Campus and Community Planning Report

Carole Jolly presented the report contained in the meeting package, followed by a comment from the Board.

3. Electoral Area A Monthly Report

A report was not presented this meeting, followed by comments from the Board.

F. REPORTS

1. June 2025 Management Report

The Management team presented their respective reports contained in the meeting package, followed by questions and comments from the Board.

2. Finance & Audit Committee Report

a. FY2024/25 Q4 Financial Results Report

The Finance Manager presented the report contained in the meeting package, followed by questions and comments from the Board.

b. FY2025/26 UNA Insurance Renewal Report

The Operations Manager presented the report contained in the meeting package, followed by questions and comments from and discussion amongst the Board.

MOVED by Director Wiebe



SECONDED by Director Bourgeois

THAT the Board authorize the Chief Administrative Officer to agree on behalf of the UNA to the insurance coverages for the period July 1, 2025 to June 30, 2026.

CARRIED

3. Governance & Human Resources Committee Report

a. 2025 UNA Annual General Meeting Report

The Corporate Services Specialist presented the report contained in the meeting package, followed by questions and comments from and discussion amongst the Board.

MOVED by the Chair

SECONDED by Director Song

THAT the Board confirm that the UNA will hold the 2025 Annual General Meeting on Tuesday, September 23, 2025, commencing at 7:00 p.m. in the Wesbrook Community Centre.

AND THAT the Board approve the 2025 Notice of Annual General Meeting package, as amended.

CARRIED

4. Community Engagement Advisory Committee Update

a. April 7, 2025 Approved Minutes

Director Li presented the meeting minutes contained in the meeting package and provided a verbal report, followed by a comment from the Board.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.

I. ADJOURNMENT

MOVED by the Chair

SECONDED by Director Wiebe

THAT the Board adjourn into a closed session to discuss matters related to discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests; the receipt of advice that is subject to solicitor-client privilege, including communications



UNIVERSITY
NEIGHBOURHOODS
ASSOCIATION

UNA BOARD OF DIRECTORS MEETING
Open Session

Tuesday, June 17, 2025
Wesbrook Community Centre

necessary for that purpose; and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

The meeting adjourned into a closed session at 7:12 p.m.

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