



MINUTES

PRESENT:

Eagle Glassheim
Jake Wiebe
Sandy Song
Evan Luo

UBC MEMBERS:

Carole Jolly
David Kiloh

REGRETS:

Yanbo (Paul) Li
Michael Kerns
Ron Bourgeois
Solomon Yi-Kiernan

STAFF:

Paul Thorkelsson, Chief Administrative Officer
Athena Koon, Finance Manager
Wegland Sit, Operations Manager
Dave Gillis, Recreation Manager
Glenda Ollero, Communications Manager
Lauren Thomson, Corporate Services Specialist

GUESTS:

Jen McCutcheon

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:33 p.m.

The Chair acknowledged that the UNA is situated and that the meeting was being held on the traditional and ancestral territories of the Musqueam people.

No conflicts of interest in relation to any items on the closed session meeting agenda were declared.

B. APPROVAL OF AGENDA

MOVED by Chair Glassheim

SECONDED by Director Luo

THAT the Board approve the January 20, 2026, open session agenda, as circulated.



CARRIED

C. APPROVAL OF MINUTES

MOVED by Chair Glassheim

SECONDED by Director Luo

THAT the Board approve the December 16, 2025, open session meeting minutes, as circulated.

CARRIED

D. DELEGATIONS

None.

E. EXTERNAL REPORTS & PRESENTATIONS

1. UBC Campus and Community Planning Monthly Report – Carole Jolly, Director Community Development & Transportation, UBC Campus & Community Planning.
UBC C+CP Director presented the report as included. There were questions raised and discussed around applications for grant funding.
2. Electoral Area A Director Monthly Report – Jen McCutcheon, Electoral Area Director
Area Director provided updates on several projects and activities relevant to the UNA. Plans for 99 B-line, Iona sewage plant and revision of off-leash rules for parks in the area. Some questions were raised and addressed regarding levies and forest service practices. Electoral Area Director made suggestions for upcoming meetings specifically for forest services and levies questions.

F. REPORTS

1. January Management Report – Paul Thorkelsson, Chief Administrative Officer
The report was presented as circulated. Noted by the Communications Manager was the increase in social media engagement, specifically video content from the Dog Park opening event; the Recreation Manager pointed to the success of the Winter Masquerade and answered questions about Pickleball. Some detail was provided from UBC staff regarding plans for Wesbrook South to include outdoor sport courts.
The Operations Manager noted the work by the Green Depot, some input from UBC staff on leveraging NCAP and campus partners to expand activities was discussed. Board Directors noted the clarity and detail of the Green Depot dashboard provided in the meeting package. Further discussion and questions were raised regarding move-in cycles and numbers for new buildings in the area.
2. 2026 UNA Revised Board Meeting Calendar Report
The CAO presented the report as circulated. No questions were raised.
3. Draft II 2026/27 UNA Budgets Report – Athena Koon, Finance Manager



The Finance Manager presented the report as circulated with special attention the levy amounts. The change in levy amounts was highlighted and discussed. Directors acknowledged that this budget has been reviewed by the Finance and Audit Committee and will have more iterations based on public feedback.

MOVED by Director Wiebe

SECONDED by Director Song

THAT the Board approve the publication of the second draft of the FY2026/27 budgets for public consultation.

CARRIED

4. Cycling Without Age Sublicence Agreement – Wegland Sit, Operations Manager

The Operations Manager presented the report as circulated. Questions on clauses, benefits to residents, and program start dates were raised and discussed.

MOVED by Chair Glassheim

SECONDED by Director Song

THAT the Board approve the UNA & VCWAS sub-licence agreement and authorize the Chief Administrative Officer to execute the agreement.

CARRIED

5. UBC UNA Noble Park Childcare License – Wegland Sit, Operations Manager

The Operations Manager presented the report as circulated, noting that the agreement is based on existing licenses. No questions were raised.

MOVED by Chair Glassheim

SECONDED by Director Wiebe

THAT the Board approve the UBC & UNA Verve Daycare license agreement and authorize the Chief Administrative Officer to execute the agreements.

CARRIED

6. Ross Drive BC Hydro Charging Agreement – Wegland Sit, Operations Manager

The Operations Manager presented the report with attention to the history of charging stations in the area. Some questions were raised and discussed on maps included in the report, maintenance, and charging fees.



MOVED by Chair Glassheim

SECONDED by Director Luo

THAT the Board approve the BC Hydro –Maintenance Agreement (Electrical Vehicle Charging Stations) and authorize the Chief Administrative Officer to execute the agreements.

CARRIED

7. Committee Chair and Vice-Chair Reappointments Report – Lauren Thomson,
Corporate Service Specialist

The Corporate Service Specialist noted that there were errors and amendments in the report and schedule as circulated. All appointments were reviewed by the Board and further amendments made.

MOVED by Chair Glassheim

SECONDED by Director Wiebe

1. THAT the Board reappoint Director Li, Director Wiebe, and Director Bourgeois to the Finance & Audit Committee.

AND THAT the Board reappoint Director Wiebe and Director Bourgeois as the Chair and the Vice-Chair of the Finance & Audit Committee, respectively and reappoint Director Li to the Committee.

2. THAT the Board reappoint Chair Glassheim, Director Song, and Director Luo to the Governance & Human Resources Committee.

AND THAT the Board reappoint Chair Glassheim as the Chair as the Governance & Human Resources Committee, respectively.

3. THAT the Board reappoint Director Kerns and Director Glassheim to the Land Use Advisory Committee until December 17, 2026.

AND THAT the Board appoint Director Kerns as the Chair of the Land Use Advisory Committee until December 17, 2026.

4. THAT the Board appoint Director Li, Director Luo, and Director Bourgeois to the Community Engagement Advisory Committee until December 17, 2026.

AND THAT the Board appoint Director Li as the Chair of the Community Engagement Advisory Committee until December 17, 2026.

5. THAT the Board reappoint Director Luo and Chair Glassheim to the Newspaper Editorial Committee.

AND THAT the Board reappoint Chair Glassheim as the Chair of the Newspaper Editorial Committee until December 17, 2026.



6. *THAT the Board reappoint Chair Glassheim, Director Wiebe, and Director Song to the UNA-UBC Liaison Committee.*

AND THAT the Board reappoint Chair Glassheim as the Co-Chair of the UNA-UBC Liaison Committee.

7. *THAT the Board reappoint Chair Glassheim, Director Li, and Director Kerns to the UNA-AMS Joint Advisory Committee.*

AND THAT the Board reappoint Chair Glassheim as the Co-Chair of the UNA-AMS Joint Advisory Committee.

CARRIED

***** the Board recessed at 7:05pm and reconvened at 7:25pm*****

G. UNFINISHED BUSINESS

Neighbours Fund Infrastructure Reserve Projects – Hampton Place

The Operations Manager presented the report as circulated. Some discussion around the use of the Contingency Reserve vs Neighbours Fund as well as some indications on next steps from UBC staff were raised, both were discussed.

MOVED by Chair Glassheim

SECONDED by Director Wiebe

THAT the Board request that UBC

Withdraw from the Neighbours Fund Infrastructure Reserve and pay to the UNA an amount equal to the UNA's expenditures to be incurred for the Hampton Place Decorative Concrete Project, an amount estimated to be approximately \$75,000, following the withdrawal and payments processes established in the Neighbours Agreement 2024;

AND THAT, UBC be requested to withdraw from the Neighbours Fund Infrastructure Reserve and pay to the UNA an amount equal to the UNA's expenditures incurred for the Hampton Place East Roundabout Repaving Project, an amount of \$82,897, following the withdrawal and payments processes established in the Neighbours Agreement 2024.

CARRIED

H. NEW BUSINESS

Letter on Behalf of Thames Court Strata Council

MOVED by Chair Glassheim

SECONDED by Director Wiebe



THAT the Board authorize the Chair to write a letter of response outlining the UNA's approach to tree management and community consultation about trees in Hampton Place.

CARRIED

I. ADJOURNMENT

MOVED by Chair Glassheim

SECONDED by Director Wiebe

THAT the Board adjourn into a closed session to discuss matters related to discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests; and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

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The meeting adjourned into a closed session at 7:50p.m.

APPROVED