



## MINUTES

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### PRESENT:

Eagle Glassheim  
Jake Wiebe  
Ron Bourgeois  
Sandy Song  
Evan Luo  
Paul (Yanbo) Li

### REGRETS:

Dave Kiloh, Director, Building and Facilities Services SHCS  
Carole Jolly, Director, Community Development C+CP  
Wegland Sit, UNA Operations Manager  
Michael Kerns  
Solomon Yi-Kieran, AMS Student Representative

### STAFF:

Paul Thorkelsson, Chief Administrative Officer  
Athena Koon, Finance Manager  
Dave Gillis, Recreation Manager  
Glenda Ollero, Communications Manager

### GUESTS:

Risa Sargent, UNA Resident  
Eric Wilkinson, UNA Resident  
Ben Fair, Assistant Director, Health Systems  
Julie Tipping, Lecturer, Faculty of Nursing  
Christie Newton, Associate Vice-President, Health.  
Josh Strikwerda, RCMP

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### A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:31pm.

The Chair acknowledged that the UNA is situated and that the meeting was being held on the traditional and ancestral territories of the Musqueam people.

No conflicts of interest in relation to any items on the closed session meeting agenda were declared.

### B. APPROVAL OF AGENDA

**MOVED** by Chair Glassheim



**SECONDED** by Director Bourgeois

*THAT the Board approve the March 24, 2026, open session agenda, as circulated.*

**CARRIED**

\* \* \* \* Yanbo (Paul Li) arrived at 5:41pm \* \* \* \*

\* \* \* \* Evan Luo arrived at 5:45pm \* \* \* \*

### C. APPROVAL OF MINUTES

**MOVED** by Chair Glassheim

**SECONDED** by Director Wiebe

*THAT the Board approve the February 17, 2026, open session meeting minutes, as circulated.*

**CARRIED**

### D. DELEGATIONS

1. Offerings for Tween and Teens at UNA Community Centres – Risa Sargent and Sam Iverson

Risa Sargent provided a presentation to the group outlining some data and observations on trends in the area and beyond as they relate to teen and tween programming. Some questions were raised regarding consultation from teen/tween led groups. The Recreation Manager will follow-up and meet with the resident to discuss possible solutions.

2. Utilities Services provided by Enerpro and Village Gate Homes (VGH) - Eric Wilkinson

Eric Wilkinson provided a presentation on the lease agreements within buildings serviced by Enerpro, in particular related to billing and surcharges. Questions from the Board related to ownership of the buildings in question and the status of communication with them. Other discussion from the Board ensued.

### E. EXTERNAL REPORTS & PRESENTATIONS

1. UBC Gateway Team-Based Care Teaching Clinic and the Campus of Care Initiative – Ben Fair, Assistant Director, Health Systems; Julie Tipping, Lecturer, Faculty of Nursing; Christie Newton, Associate Vice-President, Health.

The Gateway Team provided a presentation with details on the scope of the clinic, some examples of health care practices included, primary care provision, and notes on teaching methodology. Board members asked about timelines, projected capacity and service provision; these were addressed by the Gateway Team.



2. RCMP Quarterly Report – Josh Strikwerda

The RCMP Representative discussed statistics on crime in the UNA neighbourhoods and highlighted the types of calls most typically received. Questions around staffing, detachment capacity, and traffic control plans were raised and answered.

3. UBC Campus and Community Planning Monthly Report – Carole Jolly, Director of Community Development & Transportation, UBC Campus & Community Planning

Chair Glasheim provided some updates on behalf of C+CP detailing ongoing plans for affordable childcare. No further questions were raised.

**F. REPORTS**

1. March Management Report – Paul Thorkelsson, Chief Administrative Officer

Further information on area access to healthcare was indicated in the report, specifically noting that communications materials will be circulated in the coming months to provide information to residents. Further the CAO discussed the finalization of the budget and its approval by UBC. Approval for early completion of FY26-27 items was mentioned as was gratitude to the Finance Manager and Management team for all the work on the budget. A meeting to clarify Neighbours Agreement items is being scheduled in the coming weeks. Highlights from the Recreation and Communications reports were presented and discussed.

A Board member raised some questions about Lunar New Year categorization, recruitment, payment disbursement, and overall event planning. The Recreation Manager and Communications Manager both clarified all items raised.

A discussion on the Green Depot was held, including staffing, dumping and space considerations. All questions were addressed by UNA staff.

2. Fall Recreation Report – Dave Gillis, Recreation Manage

The Recreation Manager outlined the Fall Report with note to upcoming events, plans for future programming based on metrics included, and explained some of the variances in the data year over year. UBC Rec North was cited as a contributing factor to changes in membership, as was seasonal considerations and resident renewals as opposed to new clients. Some additional contexts to item D.1. was provided. Discussion around facility capacities and future state were held.

3. Governance and Human Resources Committee

a. UNA Policy Naming System – Lauren Thomson, Corporate Services Specialist

The Corporate Services Specialist outlined the policy review plan, including this first step in aligning the naming convention to a more user-friendly system. Board members asked about categorization and grouping of policies.

**MOVED** by Chair Glasheim

**SECONDED** by Director Bourgeois



*THAT the Board approve the changes as outlined in the report.*

**CARRIED**

4. Community Engagement Advisory Committee

a. CEAC Proposed Survey – Director Li

Director Li explained the intention behind the survey creation as well as the reasoning for restriction to existing UNA Society Members. Discussion amongst the Board and Staff clarified some questions surround past surveys.

**MOVED** by Director Li

**SECONDED** by Director Bourgeois

*THAT the Board approve the CEAC's recommendation to design a survey for UNA Society Members.*

**CARRIED**

**G. UNFINISHED BUSINESS**

None.

**H. NEW BUSINESS**

Rhodowood Community Garden License Renewal – Sylvia Krawus, Sustainability Specialist

The Sustainability Specialist contextualized the lease agreement and noted that renovations and repairs to the area have been completed. Board members asked about procurement policies, this was resolved by the CAO.

**MOVED** by Chair Glasheim

**SECONDED** by Director Luo

*THAT the Board approve the lease extension agreement for the Gas Gun Community Garden and authorize the CAO to execute the agreement, as circulated.*

**CARRIED**

**I. ADJOURNMENT**

**MOVED** by Chair Glasheim



**SECONDED** by Director Bourgeois

*THAT the Board adjourn into a closed session to discuss matters related to discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interest and the approval of minutes for a closed session or restricted closed session of a board meeting*

**CARRIED**

*The meeting adjourned into a closed session at 8:01pm*

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APPROVED