UNA UNIVERSITY NEIGHBOURHOODS ASSOCIATION

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GREEN DEPOT ATTENDANT (Part-time)

The University Neighbourhoods Association (UNA) is a unique non-profit society created to provide municipal-like services (streets, parks, playfields, playgrounds, community centers, social services and a full range of recreational services) to approximately 17,000 residents living in designated neighbourhoods on UBC Vancouver Campus. At the UNA, we have built a workplace culture centred around creating strong and diverse communities The UNA is situated on the traditional, ancestral, and unceded territory of the Musqueam people.

The Green Depot is a repurposing and recycling centre, operating out of Wesbrook Community Centre. The Green Depot offers socially, economically, and environmentally responsible waste repurposing and disposal options to UNA and UBC community members. We are looking for a Green Depot Attendant to join our team. Reporting to the Sustainability Specialist, the Green Depot Attendant is responsible for providing general customer service, administrative and operational duties, and to contribute to UNA initiatives to divert waste from landfill and promote responsible item ownership and waste disposal for community members.

About the role:

- Greet Green Depot patrons, help them sort their recycling and donations, and answer any questions they may have related to recycling and other initiatives at the Green Depot.
- Be a collaborative team player, leading by example and embodying the Green Depot's purpose of providing socially, economically, and environmentally responsible ways to dispose of items.
- Maintain effective communication with UNA staff, volunteers, and patrons regarding the operations of the Green Depot.
- Undertake tasks pro-actively to ensure that the Green Depot is organized, presentable, and best meets the needs of the community.

About you:

- Keenness and willingness to learn about best practices regarding sustainability and waste management.
- Motivation to educate others about the importance of responsible waste management.
- Physical ability to help patrons repurpose or recycle items.
- Volunteer or work experience related to zero-waste initiatives, sustainability, or related experience is preferred.
- Experience working within and/or coordinating cultural, recreation, sport or community leisure services is preferred.
- Knowledge and experience of responsible waste management and item circularity is an asset.
- Customer service experience in an asset.
- Proficient with technology including MS Word and Excel.
- A second language is an asset.
- Able to communicate effectively with a diverse population, including English language learners, children, youth, adults, and seniors.

Job Particulars:

- Pay rate: $22.95 per hour.
- Hours: 25 hours per week on average. Weekend work is required.

UNIVERSITY NEIGHBOURHOODS ASSOCIATION
202-5923 Berton Ave., Vancouver, British Columbia V6S 0B3 T: 604.827.5158 F: 604.827.5375 reception@myuna.ca www.myuna.ca

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- Schedule: 4 days per week (2 weekdays and 2 weekend days)
  - Weekdays: Wednesdays and Fridays, 12:00 p.m. – 5:30 p.m.
  - Weekends: Saturdays and Sundays, 9:45 a.m. – 4:15 p.m.
  - Note: Shifts are subject to change.
- Tentative Start Date: January 6, 2027.

Application Deadline: December 6, 2026

To apply, send a resume and cover letter to wegland.sit@myuna.ca

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Vancouver, BC, V6S 0B3
Email: wegland.sit@myuna.ca

For more information on the UNA, and to view the detailed job description visit **myuna.ca/careers**.

For those who applied through the UBC portal, there is no need to submit an additional application.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.